



ELK GROVE COMMUNITY SERVICES DISTRICT
8820 Elk Grove Boulevard
Elk Grove, CA 95624
(916) 405-7150
(916) 685-5216 - FAX
www.egcsd.ca.gov

A G E N D A

*Your Independent Local Government Agency Providing
Parks, Recreation, Fire and Emergency Medical Services*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD:
1st and 3rd Tuesdays

REGULAR BOARD MEETING
TUESDAY, November 1, 2005 – 4:30 p.m.
Wackford Community & Aquatic Complex
9014 Bruceville Road
Elk Grove, CA. 95758

BOARD MEMBERS

Elliot Mulberg,	President
Elaine Wright,	Vice President
Gil Albiani,	Board Member
Gerald Derr,	Board Member
Douglas McElroy,	Board Member

STAFF

Donna L. Hansen,	General Manager & Secretary of the Board
Keith Grueneberg,	Fire Chief
Sue Wise,	Administrator of Parks & Recreation
Jeff Ramos,	Chief Operating Officer

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 1, 2005 – 4:30 p.m.
AGENDA

PAGE

I

All items submitted for the EGCSO Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. Roll Call.
2. Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Community Outreach Presentation – Shubert Public Affairs
2. Receive and acknowledge correspondence of appreciation (D. Hansen).

I-II

C. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member or member of the audience for discussion.

1. Approve the October 18, 2005 Regular Board Meeting minutes.
2. Authorize the Fire Chief to order two (2) 2006 Pierce fire engines and enter into a lease purchase agreement with funding from the FY 2006/07 budget as stipulated in the approved Master Plan for apparatus replacement.
3. Approve Resolution 2005-140 honoring Rick Martinez, Fire Chief of Sacramento Metropolitan Fire District.
4. Approve award of contract for the construction of Ehrhardt Oaks Park to Hemington Landscape Services and authorize the General Manager to sign the contract completion notice.
5. Authorize the Fire Department staff to proceed with the remounting of Medic #32 and Medic #34 on a lease/purchase agreement and authorize the General Manager to execute all necessary documents.
6. Receive and file the Budget Status Reports for the fiscal year ended June 30, 2005.

12-16

17-18

19

20

21-22

23-27

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 1, 2005 – 4:30 p.m.
AGENDA

PAGE

2

E. ADVERTISED PUBLIC HEARINGS

The following item(s) have been advertised and/or posted as public hearings as required by law. The President will open the meeting to receive public testimony.

- I. None.

F. PUBLIC HEARINGS

The following item(s) have no legal publication or posting requirements. The President will open the meeting to receive public testimony.

- I. None

G. STAFF REPORTS

The following items do not legally require any public testimony, although the President may open the meeting for public input.

- I. Approval of Morse Community Park Master Plan (F. Bremerman).
2. Machado Dairy, East Meadows and Quail Ridge Parks Master Plans (Bremerman/Mewton).

28-44

45-58

H. BOARD OF DIRECTORS BUSINESS

This is the time and place for Board of Directors business.

- I. Fire Committee - Verbal Report (Derr)
2. Parks and Recreation Committee - Verbal Report (Wright)
3. Budget/Finance/Insurance Committee - Verbal Report (McElroy)
4. Policies & Procedures Committee - Verbal Report (McElroy)
5. Strategic Planning Committee – Verbal Report (Albani)
6. Fire Communications Board - Verbal Report (McElroy)
7. Senior Center Board - Verbal Report (Mulberg)
8. Local Agency Formation Commission (LAFCo) - Verbal Report (Mulberg)
9. Sacramento County Treasury Oversight Committee - Verbal Report (Ramos)
10. Miscellaneous Reports

I. COMMUNICATIONS FROM THE PUBLIC (Agendized items)

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any issue not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual. Individuals representing a group or an organization shall be permitted five minutes.

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 1, 2005 – 4:30 p.m.
AGENDA

PAGE

3

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling of Board Committee meetings.

K. ADJOURNMENT TO EXECUTIVE SESSION

If necessary, the Meeting will be adjourned to Executive Session to discuss personnel matters and/or property negotiations. At the conclusion of the Executive Session, the Meeting will reopen to regular session.

L. EXECUTIVE SESSION

M. REOPEN REGULAR MEETING

N. ADJOURNMENT

STAFF REPORT

DATE: November 1, 2005
TO: Board of Directors
FROM: Vicky Violet,
Interim Asst. to the General Manager/Clerk
SUBJECT: CORRESPONDENCE OF APPRECIATION



RECOMMENDATION:

Receive and file correspondence of appreciation to the EGCSD.

BACKGROUND/ANALYSIS:

Recent correspondence of appreciation received are as follows:

Letter from Elk Grove Water Service thanking Zach Jones for his assistance with their grand opening of the Railroad Water Treatment and Storage Facility on October 18.

Letter from Lynn Shannon, California State Firefighters' Association Board expressing appreciation for the use of the facility for fire training classes.

Letter from Ruben Grijalva, California State Fire Marshall, thanking Chief Grueneberg and his staff for their hospitality and kindness during their site certification visit.

Citizen thanking Joanna Rains, Plan Intake Coordinator, for taking time to explain permit requirements and going beyond the call of duty.

Letter from USDA Forest Service and California Interagency Incident Management Team 3 thanking Firefighter Jeff Ferguson for his involvement with relief efforts during the aftermath of Hurricane Katrina.

Citizen Phyllis Fitzpatrick expressed her appreciation for the Fire Department's courtesy and conscientious efforts in responding to her medical call, stating "When I was knocking on the pearly gates, you beat him to it."

Letter from Sacramento Area Fire Fighters Local 522 expressing appreciation and gratitude to Elk Grove Fire Department for sending Engine 271 and crew to Folsom on Friday, September 9 to assist so their department members could honor their fallen brother, Ralph Seeley.

Letter from The Donner Kindergarten thanking the crew of Station 74 for visiting their class.

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

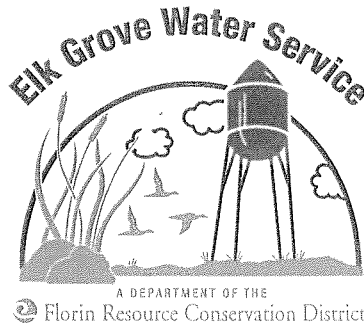
Correspondence of Appreciation
November 1, 2005
Page 2

Thank you letter from Iris Jackson for the sweatshirt presented at her retirement party.

Respectfully submitted,

Vicky Violet
Interim Assistant to the General Manager/Clerk

Attachments



October 19, 2005

Mr. Zach Jones
Elk Grove Community Services District
8820 Elk Grove Blvd. Ste. 3
Elk Grove, CA 95624

Dear Zach,

On behalf of the board of directors and staff of the Florin Resource Conservation District and the Elk Grove Water Service, I would like to thank you for your generous assistance with our grand opening of the Railroad Water Treatment and Storage Facility on October 18. Your contribution of tables, chairs, podium and other equipment added polish to the event and helped us show our new facility to best advantage.

Sincerely,

Michael B. Kenny
General Manager
Elk Grove Water Service
Florin Resource Conservation District



Dear Chief Grueneberg:

On behalf of the California State Firefighters' Association Board of Directors, staff and members, please accept our deepest appreciation for the use of your facility for our fire training classes. Your generosity and organizational skills helped to make these training classes a reality.

Once again, thank you!

Sincerely,

*Lynn Shannon
General Manager*



Ruben D. Grijalva
California State Fire Marshal

Keith,

*Thank you for your hospitality
and the kindness of your staff.
My staff and I appreciated the
gift bags and the lunch.
Congratulations on your new
training facility.*

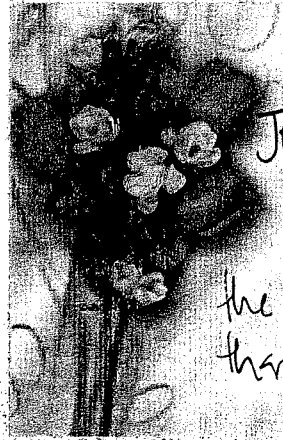
*Regards,
Ruben*

Dear Joanna,

U

Thank you for taking the time to explain the permit requirements for the Fire Dept. In addition, your warm reception when we came and turned in the plans on Tuesday was much appreciated.

My husband & I look forward to working with you. Again, thanks,
— Chris Ok



Thank You

Joann,

For going beyond
the call of duty,
thank you.
— Okunob



September 26, 2005

Keith Grueneberg – Fire Chief
Elk Grove C.S.D. Fire Department
8812 Elk Grove Blvd
Elk Grove, CA 95624

Dear Chief Grueneberg:

On behalf of the USDA Forest Service and California Interagency Incident Management Team 3 (CIIMT3), I am taking this opportunity to thank your employee, Jeff Ferguson who supported our relief effort during the aftermath of Katrina.

Jeff filled two ICS positions, Training Specialist and Resource Unit Leader Trainee, during our assignment here at the Stennis Space Center ICP. The assignment Jeff assumed required flexibility and versatility; Jeff was quite willing to help in every capacity asked of him. Jeff prepared the daily Incident Action Plan, supervised five Status Check in Recorders, and provided guidance for 23 trainees. Jeff is to be commended for his contributions, expertise, and diligence during this assignment. He was an asset to the CIIMT3 and our mission to serve the communities in need.

I want to thank you personally for supporting Jeff's involvement as a member of California Interagency Incident Management Team 3 and the overall mission during the Hurricane Katrina relief effort.

Sincerely,



JEANNE PINCHA-TULLEY
Incident Commander

I thank all of you
for your courtesy,
expertness and con-
sideration
of me handling
on 9/1/05



When I was knocking
on the pearly gates,
you beat him to it.

Many thanks
Phyllis Fitzpatrick
6217 Alpenglow way
Elk Grove Ca 95758

...your kindness has made
all the difference.



Sacramento Area Fire Fighters Local 522

September 12, 2005

Chief Keith Grueneberg
Elk Grove CSD Fire Department
8820 Elk Grove Blvd., #2
Elk Grove CA 95624

Dear Chief Grueneberg:

On behalf of Sacramento Area Fire Fighters, Local 522 I would like to express our deep appreciation and gratitude for sending Engine 271 and crew to Folsom on Friday, September 9th. Your assistance enabled our Sacramento Fire Department members to gather with family and friends to honor our fallen brother Ralph Seeley

Thank you again for your support and help.

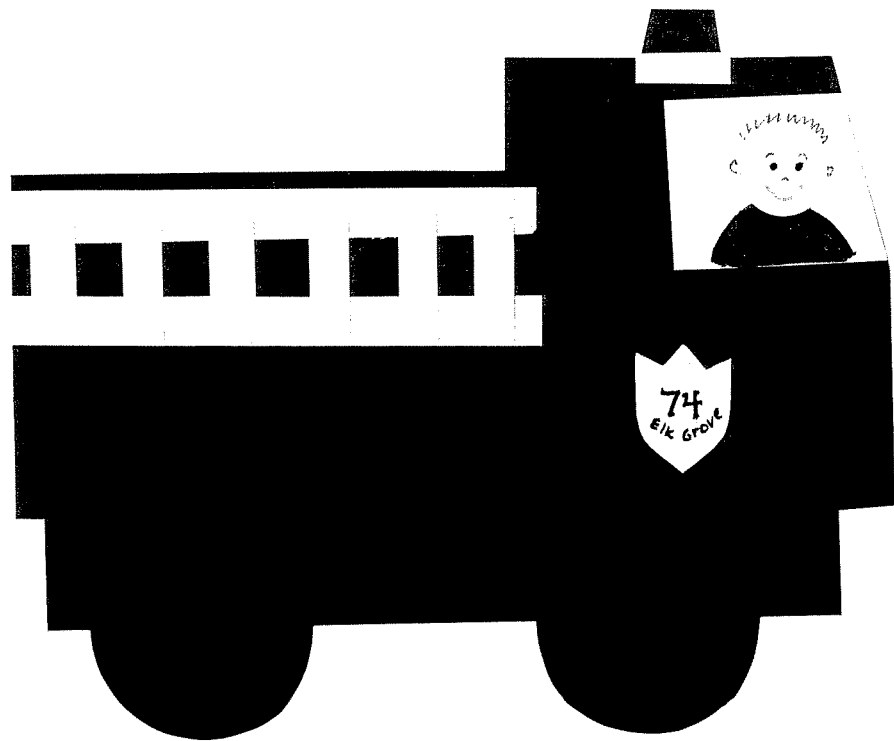
Fraternally,

A handwritten signature in black ink, reading 'David J. Tambor'.

David J. Tambor
District Director

DJT:pmh

cc: Brian K. Rice, President
Ron Gangl, Unit Rep



The Crew of station 74,

Thank you for visiting our classes
and sharing your profession with our
kindergartners. We know they learned
a lot of new things. Thanks for being
community partners for our school.

Sincerely,
The Donner Kindergarten

74 A - Capt. Sinclair, Raschein, Guthrie,
Mendoza, Freeman

Thank you for the sweatshirt
presented at my retirement
party.

It has been a pleasure working
with your department over the years.
Your support was always appreciated.

J. J. Johnson
SRFEC

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR MEETING
Tuesday, October 18, 2005 – 6:30 p.m.
Wackford Community & Aquatic Complex**

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Elliot Mulberg, Doug McElroy and Elaine Wright.

General Manager Donna Hansen, Fire Chief Keith Grueneberg, Chief Operating Officer Jeff Ramos, and Interim Administrator of Parks and Recreation Sue Wise were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:35 p.m.
2. Deputy Chief Phil Davis led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Badge Pinning Ceremony – Tracey Hansen, EMS Battalion Chief
Deputy Chief Phil Davis introduced Tracey Hansen who was present with her daughter and husband. Tracey's husband who is a member of the Sacramento Fire Department did the honor of pinning her.
2. Recognition of Parks and Recreation Staff (S. Wise)
Fred Bremerman introduced Paula Landrum who is retiring after 12 years and commended her on her outstanding customer service skills.
3. The board received the 2005 Aquatic Report presented by Mike Dopson.
4. Introduction of new Administrative Services Department Staff (S. O'Donnell)
Sharon introduced Sheena Newman as new Administrative Specialist in Human Resources.
5. Receive and acknowledge correspondence of appreciation (D. Hansen)
The board received and filed six letters of commendation; Murray McDaniel for communicating status of a project, Paul Mewton, who has been here only a short time, was complimented; Roy Herren, Maintenance Facility Manager, complimented by a citizen; citizen responding what an outstanding job everyone did at the Harvest Festival; and another commendation for Mike Dopson for what he did at the CAMS Conference.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Hansen reports Station 72 dedication was very good and we received a lot of positive feedback. We were very anxious for that station to open because of response time. We have the Parks Committee Meeting on November 2 at 6:00 p.m. at the Wackford Center. We're working on the web site and once that has been reviewed by the executive team, we'll be presenting it to the Board, most likely the second meeting in November. Torrey Johnson, Public Information Officer, has submitted her resignation to be a full-time graduate student, so we will be advertising that position.

2. Administrative Services Department Report – Chief Operating Officer Jeff Ramos reported completion of preparation package for outside auditors – audit commenced September 19. 1800 invoices were processed in August and 1700 in September, and cut 770 checks in August and 650 in September. Payroll was processed for 500 employees in August and 437 in September. There were several easement agreements processed for communication facilities, annual budget was prepared for submittal to CSMFO, annual State Controller's Report was completed, and accounting system prepared for close out of 2004-05 fiscal year.
Human Resources: Staff interviewed for 10 positions in August and 5 in September and conducted recruitment/application reviews for 5 positions in August and 8 in September. Revisions were made to station daily timesheets to reflect new contract provisions and open enrollment for health plans was September 15 through October 15.
Facilities: Continuing oversight of Station 72 construction along with remodel of the Board Room and Ehrhardt House. Conference Room B has been painted, carpeted and new furniture has been placed. Staff is preparing a skate park report. Total work orders completed for August was 68, and 57 in September. Facility rentals were as follows: Laguna Town Hall – 17 in August and 14 in September; Pavilion/Strauss Island – 13 in August and 12 in September; Wackford Complex – 23 in August and 48 in September; Elk Grove Park Picnic Sites – 69 in August and 55 in September.
Technology: Purchased and installed 25 computers in August and 21 in September. Outdated and broken equipment was surplus and picked up by Federal Recovery Assets, Inc. Content for the new web site was gathered from District staff, assembled, organized and submitted to the web developer for conversion into pages on the new web site.
Community Outreach/Partnerships: Completed our community median maintenance meetings and attended monthly Chamber luncheon.
3. Parks & Recreation Department Report – Recreation Supervisor Samantha Wallace reported three parks have been completed and open for use – Johnson Park-Phase II, McConnell Tennis Courts, and Del Meyer Park. Seven parks are in construction – Pinkerton Park, Backer Ranch Park, Miles Park, Ehrhardt Oaks Park, Willard Park, Caterino Play Area, and Pat Perez Park. Four parks are in planning stages – Morse Community Park, Machado Dairy, East Meadow Park, and Quail Ridge Park. The Rotary Club will celebrate its 100th anniversary in 2006 and CSD staff is working with the Rotary on a major tree planting effort in recognition of this milestone. The department has completed its Annual Report "The Year in Review" for fiscal year 2004/05, and training was held for all staff on budget policies and procedures.
Parks, Trails and Maintenance Division: 228 work orders were completed, 88 trees pruned, 6 trees planted, 4 trees removed, repairs were made to irrigation mainlines at Town Hall Amphitheatre and Johnson Park. New concrete was installed at EGP area #6 and Castello Park near the basketball court. Installed new power panel and electrical meter at Bruceville Road and Sutherland Drive due to a vehicle accident.
Recreation Division: Successful completion of summer programs with a high number of participants and the first teen event at Wackford Aquatic Complex was well received. We introduced fifteen new classes, successfully completed the summer session of Jr. NBA and ran a very smooth NFL Flag Football picture day. Staff coordinated the first ever Mother Son Barn Dance with more than 150 participants, who along with our own Donna Hansen, Boot Scooted the night away. KC Station hired a new Site Director for KC Stone Lake, started a new parent evaluation campaign, and started KC News which is a monthly parent newsletter through e-mail which has 357 parents subscribing.
4. Fire Department Report - (K. Grueneberg)
Administration and Operations: Captains Ferguson, Mackensen and Shurr responded to the Gulf Coast to fill overhead positions during the hurricane emergency mitigation effort; OES 267 and Water Tender 73 responded to the Topanga Fire in Los Angeles County with six firefighters; hosted an Agro-terrorism class in conjunction with UC Davis; Chief Hansen attended a two week EMS Management course; took delivery of a new Arson and Bomb vehicle paid for through a grant from Homeland Security, and a new staff vehicle that will be assigned to the EMS Chief. Calls for service were as follows: 42 – Fires, 512 – Medical Aids, 17 – Special, 161 – Other, for a total of 732.

Training: Conducted the promotional process for the position of Engineer, hosted the State Fire Marshall, Ruben Grijalva, and his staff for a site certification visit, and the Elk Grove CSD William Perry Schulze Fire Training Center was certified by the State Fire Marshal's office as a site for conducting Rescue Systems I and Confined Space Rescue Operations classes. Regularly scheduled drills were held and the facility was used for an Agricultural Terrorism Class.

Public Education/Public Relations: 24 child safety seats were inspected, 8 Station tours, two schools received visits from fire crews bringing fire safety lessons to 135 students, joined Old Town Merchants Association with a booth at the Community Pride Night, Station 74 attended an open house at KinderCare and Station 71 visited the youth of Harvest Church on their Safety Night. The Fire Department also joined the Parks and Recreation Department at their Bike Rally, visited the residents of Wallbridge Way during their large block party, co-hosted a Child Passenger Safety Technician re-certification class with Safe Kids Greater Sacramento, joined the Parks and Recreation Department in hosting a booth highlighting the many aspects of the CSD at a fundraiser "Spotlight Elk Grove", gave information on fire safety and fall prevention at Heritage Lakeside Health Fair. Station 71 visited the annual Mix 96 Kite Fest and Station 74 hosted a dinner for four at the firehouse for charity auction winners. The Fall Community Emergency Response Team (CERT) academies began on September 27 and sixty students are currently enrolled. On September 23, Elk Grove CSD firefighters joined members of the Elk Grove Police Department at Red Robin restaurant for a Hurricane Relief fundraiser. Elk Grove CSD Fire Department began the pilot phase of "Play Safe, Be Safe", a fire safety program for preschools.

Fire Prevention: Reviewed plans for 5 new buildings, 8 tenant improvements, 18 sprinkler plans, 5 fire alarm systems, 3 civil engineering plans, 46 miscellaneous projects, 8 planning referrals, 4 subdivision plans and 34 resubmitted plan checks.

Investigations: There were 7 fire investigations, and 1 felony arrest booked at Sacramento Juvenile Hall.

D. COMMUNICATIONS FROM THE PUBLIC

None.

E. CONSENT CALENDAR

1. The Board pulled the September 20, 2005 minutes from the Consent Calendar for corrections. After corrections, board voted: Albiani-Wright; Derr, Mulberg - yes, McElroy - abstain
2. The Board approved reallocation of an Administrative Specialist 3 position to a Facility Supervisor I position. Albiani-Wright; Derr, Mulberg, McElroy - yes
3. The Board ratified payment of the September 2005 bills and payroll for the EGCSO; and received and filed the Budget Status Reports for the month of September 2005. Albiani-Wright; Derr, Mulberg, McElroy - yes
4. The Board approved Employment Contracts for Parks Administrator and Chief Operating Officer. Albiani-Wright; Derr, Mulberg - yes, McElroy - abstain
5. The Board approved ratification of Resolution 2005-136 Rededication of Otto Hansen Fire Station 72. Albiani-Wright; Derr, Mulberg, McElroy - yes
6. The Board approved Resolution 2005-137 honoring Paula Landrum for dedicated service to the CSD. Albiani-Wright; Derr, Mulberg, McElroy - yes
7. The Board approved Resolution 2005-138 honoring Marsha Holmes as Citizen of the Year. Albiani-Wright; Derr, Mulberg, McElroy - yes
8. The Board adopted Resolution 2005-139 granting an easement to Citizens Telecommunications Company of California to locate, construct and maintain communication facilities within the

landscape area on Trenholm Drive at Foulks Park and authorized the General Manager to execute all necessary documents. Albani-Wright; Derr, Mulberg, McElroy - yes

9. The Board received and filed Facilities Utilization Report. Albani-Wright; Derr, Mulberg, McElroy – yes

F. ADVERTISED PUBLIC HEARINGS

None.

G. PUBLIC HEARINGS

None.

H. STAFF REPORTS

- I. The board viewed a slide presentation regarding the Morse Community Park Master Plan from Fred Bremerman and Paul Mewton. Anticipate coming back in two weeks, November 1, for Master Plan approval. That meeting will also include the master plan information for Machado Dairy Park, East Meadow Park and Quail Ridge Park, and then two weeks later, follow it with master plan approval. This schedule is set up so that construction can begin next summer.

Director Mulberg invited the public to comment on this issue:

John Mohammed – commended Park Dept for the plans they have done and supports the dog park for Morse Park.

Liz Reeves – member of Woof Committee and supports the dog park in Morse Park.

Ed Pert – thanked staff and urged work on plan for skate park.

Denis Hulett – promotes more skate parks.

David Chen – Would like to see a tennis court at Morse Park.

Kristie Rivera - Playground Partners supports Morse Park being built.

Tracy Scribner – would like to modify the Morse Park plan to include an enlarged play area for kids and wants skate park re-opened.

Crissy Burrue – supports the dog park in Morse Park and would like the running track lengthened to a full mile.

Lisa Polk – supports the dog park at Morse Park.

Chris Jennings - supported Morse Park plans and dog park

Erin Gingat - supported dog park at Morse Park.

Marilyn Dayton – supported dog park at Morse Park.

2. The board reviewed and approved the proposed Fee Waiver Policy for Disaster Relief Events by Non-Profit Organizations. Albani (Item #14 should be 30-60 days) – Wright; McElroy, Derr, Mulberg – Yes.

I. BOARD OF DIRECTORS BUSINESS

1. Consider rescheduling November 1, 2005 meeting because of Citizen of the Year Dinner. General Manager Hansen stated she needed the meeting and it is a very large agenda. If approval is not received on Morse Park Master Plan within the next two weeks, it may delay construction for one year. Director Albani suggested starting at 4:30, all agreed.

J. COMMUNICATIONS FROM THE PUBLIC (Agendized items)

See above.

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director Albani requested a discussion questioning the need for two agenda items entitled Communication from the Public.
2. Director McElroy requested changes be made to the Facilities Utilization Reports to show timelines and anticipated completion dates.
3. Director Derr advised he would like to discuss the Fire Department current headquarters.
4. Director Mulberg requested customer service training for all new full-time and part-time staff.
5. Director Wright requested an analysis of the actual sports attendance figures within Elk Grove.

L. ADJOURNMENT TO EXECUTIVE SESSION

The board adjourned to Executive Session at 9:00 p.m.

M. EXECUTIVE SESSION

- I. CONFERENCE WITH LABOR NEGOTIATORS
(Agency Designated Representatives – General Manager)
NON-REPRESENTED EMPLOYEES: AT-WILL EMPLOYEES
(Government Code Section 54957.6 – Personnel Matters)

N. REOPEN REGULAR MEETING

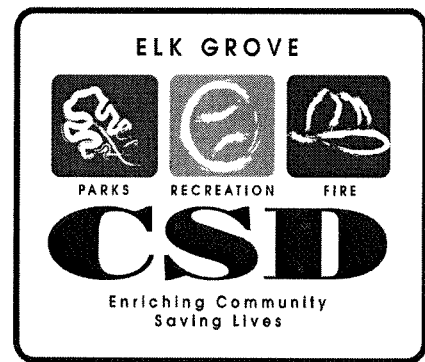
Meeting reopened at 9:30 p.m.

O. ADJOURNMENT

Meeting adjourned at 9:30 p.m.

STAFF REPORT

DATE: November 1, 2005
TO: CSD Board of Directors
FROM: Keith M. Grueneberg, Fire Chief
SUBJECT: Apparatus Purchase



RECOMMENDATION:

That the Board of Directors authorize the Fire Chief to order two (2) 2006 Pierce fire engines and enter into a lease purchase agreement with funding from the FY 2006/07 budget as stipulated in the approved Master Plan for apparatus replacement.

BACKGROUND/ANAYLSIS:

The Master Plan adopted by the Board of Directors provides the criteria and standards that guide the fire department's fleet acquisition and replacement programs. The goal of the fire department is to maintain a replacement cycle for emergency response vehicles and apparatus that insures a high degree of reliability and safety which are consistently maintained. Suppression apparatus (engines) are scheduled to be replaced and moved to reserve status after 15 years of service or 100,000 miles (whichever comes first). Reserve apparatus is moved out of fleet service after 20 years of service or 125,000 miles (whichever comes first). Actual replacements may be proposed earlier or later due to factors such as the condition and/or workload of the vehicles. Funding is provided by a combination of three sources, already existing, and already approved for this use by the Board. Suppression apparatus is funded by (1) fire impact fees, (2) vehicle replacement program in the budget with an annual inflation index, and (3) sale of surplus apparatus. As new growth fire stations come on line new fire apparatus must be ordered at the appropriate time to facilitate their opening.

Engine #1 is a 1989, Grumman pumper. It has reached the age of 16 years and is due to be placed into reserve status. This unit will be due for retirement in 2009.

Engine 77 (new order) will be needed for new growth station #77 due to begin construction in the spring of 2006. Construction time for new stations is approximately 9 to 12 months. Build-up time for fire apparatus is approximately 12 months. After pre-construction meetings are held with the manufacturer both engines should arrive by December 2006. This will enable fleet services to install all necessary equipment and provide an opportunity for training before the units are put into service.

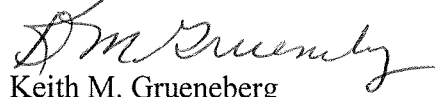
The cost of each engine with equipment is approximately \$553,948. There is some cost savings due to our duplication of equipment and use of the same blueprints of previously ordered engines.

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

The East Franklin Financing Plan has funding for Engine 77 and is fully funded except for some minor equipment. Engine #1 is funded from the department's vehicle replacement program. Jeff Ramos is working with the vendor and leasing firms to determine the best rate and method to fund this purchase request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Keith M. Grueneberg", written in a cursive style.

Keith M. Grueneberg
FIRE CHIEF

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

Elk Grove Fire Department

K.M.G. Leasing Option

27-Oct-05

Quote # 81028-05

If a 100% pre-payment were made at contract signing, the following discount would be applied to the final invoice:

1 1500 GPM Pumps	\$	433,547.42	EACH
2 Loose equipment allowance	\$	70,000.00	EACH
3 Communications equipment allowance	\$	22,000.00	EACH
4 Factory Inspection Trips	\$	-	EACH
5 Delivery	\$	3,081.00	EACH
6 Performance Bond	\$	1,311.00	EACH
7 100% Prepayment Discount	\$	(15,835.00)	EACH
8 APPARATUS COST	\$	514,104.42	EACH
9 State Sales Tax @ 7.750%	\$	39,843.09	EACH
10 TOTAL PURCHASE PRICE	\$	553,947.51	EACH
11 Less 100% pre-payment at Contract Signing	\$	553,947.51	EACH
12 BALANCE DUE AT DELIVERY		\$0.00	EACH

100% PRE-PAYMENT DISCOUNT SHOWN ABOVE IS AVAILABLE IN TWO WAYS:

- a) If your department makes a 100% cash pre-payment at contract signing.
 - b) If you department enters into a lease agreement with K.M.G financial institution which requires a 100% pre-payment at contract signing.
- * Discount for the 100% pre-payment option includes discounts for the chassis, interest, aerial (if applicable), and flooring charges.
- * Any item added after this option is elected will come at additional cost and will be added to the final invoice.

ELK GROVE COMMUNITY SERVICES DISTRICT

Resolution No. 2005 - 140

In Honor of Fire Chief Rick Martinez

WHEREAS, *Fire Chief Rick Martinez began his illustrious career in 1974 as a firefighter with the Sacramento Fire Department, and promoted through the ranks, serving as Captain, EMS Coordinator, Battalion Chief, and Division Chief; and*

WHEREAS, *Chief Martinez was instrumental in the formation of the Sacramento Metropolitan Fire District, serving the 600,000 residents in an area consisting of 417 square miles; and*

WHEREAS, *Chief Martinez has been Fire Chief of the Sacramento Metropolitan Fire District, responsible for 700 personnel in 42 fire stations; and*

WHEREAS, *Chief Martinez has always answered the call to serve, having been appointed by California Governor Gray Davis to the State Board of Fire Services in August, 2002 and named as the Chief Deputy Director to the California Office of Homeland Security Management Team in June, 2003; and*

WHEREAS, *Chief Martinez was named 2003 California Fire Chief's Association Fire Chief of the Year in recognition of his outstanding leadership and dedication to all aspects of the fire service; and*

WHEREAS, *Chief Martinez continues to display his exemplary commitment to saving lives, having served as the Urban Search and Rescue Team task force leader in Oklahoma City in 1995, the incident support team leader at the World Trade Center in 2001, the support team leader at the 2002 Salt Lake City Olympics, and most recently in the search and rescue efforts in the aftermath of Hurricane Katrina;*

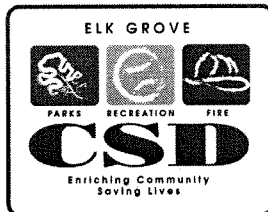
NOW, THEREFORE, LET IT BE RESOLVED *that the Elk Grove Community Services District Fire Department staff and the Board of Directors honors Fire Chief Rick Martinez for his outstanding contributions to the greater Sacramento County community, and*

THEREFORE, BE IT FURTHER RESOLVED *that the Elk Grove Community Services District Fire Department staff and the Board of Directors congratulates Fire Chief Rick Martinez on the occasion of his retirement from the Sacramento Metropolitan Fire District.*

Elliot Mulberg, President

Elaine Wright, Vice President

Gil Albiani, Director



Gerald Derr, Director

Doug McElroy, Director

Attest: _____

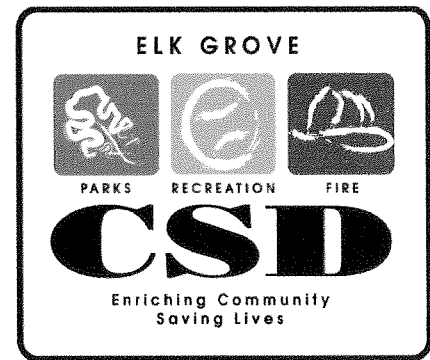
Donna L. Hansen, General Manager

Keith M. Grueneberg, Fire Chief

**PASSED
AND RESOLVED:**

STAFF REPORT

DATE: November 1, 2005
TO: Board of Directors
FROM: Sue Wise, Administrator
Department of Parks and Recreation
BY: Paul Mewton
Senior Landscape Architect



SUBJECT: AWARD OF CONTRACT – EHRHARDT OAKS PARK, CONTRACT # 05-08

RECOMMENDATION

That the Board of Directors award the contract for the construction of Ehrhardt Oaks Park to Hemington Landscape Services for the amount of \$477,295.00, plus 10% for contingencies, and authorize the General Manager to sign the Contract Completion Notice upon acceptance of the project.

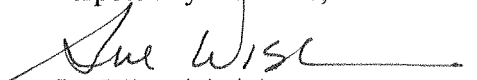
BACKGROUND/ANALYSIS

On Wednesday October 12, 2005 bids for the construction of Ehrhardt Oaks Park were received and opened. The following bids were received:

<u>BIDDER</u>	<u>BASE BID</u>
Hemington Landscape Services	\$477,295.00
JMS & Associates	\$494,274.74
Parker Landscape Development	\$519,692.98
Valley Crest Landscape Development	\$522,763.74
Biundo Landscape	\$547,104.82
Gateway Landscape	\$549,874.00
Ad Land Venture	\$552,824.00
Planned Environments	\$564,181.16
Odyssey Landscape	\$609,073.60
Navarrete Landscaping	\$612,294.05
Olympic Land Construction	\$617,396.13
Gold Valley Construction	\$662,153.16

This project includes the furnishing of all labor, materials, equipment, and services necessary for the construction of the 1.9 acre park site, which includes: clearing, grubbing, demolition, grading and drainage; construction of concrete walkways, curbing and mowing strips; fencing; lighting and other electrical work; installation of play equipment and shade structure; installation of an irrigation system, and planting. The engineers estimate for this work was \$580,000.00. Hemington Landscape Services is an experienced landscape contractor who has successfully completed numerous projects of a similar nature for the District.

Respectfully submitted,


Sue Wise, Administrator
Department of Parks and Recreation

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

STAFF REPORT

DATE: November 1, 2005
TO: CSD Board of Directors
FROM: Keith M. Grueneberg, Fire Chief
SUBJECT: Ambulance Remount Project



RECOMMENDATION:

That the Board of Directors authorize the Fire Department staff to proceed with the remounting of Medic #32 and Medic #34 on a lease/purchase agreement and authorize the General Manager to execute all necessary documents.

BACKGROUND/ANALYSIS:

Since the inception of the ambulance transport program, and as reflected in the Master Plan and the 2005-06 Fiscal Year Budget, the replacement of ambulances due to age or high mileage follows a two stage plan. Modular ambulances, of the style operated by the Fire Department, are designed for a two-chassis-life-span. The original vehicles have a five year/one hundred-thousand mile reliability period, after which the modular box is removed by the original manufacturer and replaced, after modernization, onto a brand new chassis. This process allows the use of the same box for ten years, thereby reducing the overall cost of ambulance purchases.

The remount of a modular ambulance consists of a complete evaluation of the patient care box, electrical system, lighting equipment, and storage compartments, both inside and out. All flooring is replaced, and the upholstery is upgraded and/or replaced as needed. Compartment hinges, latches, and seals are repaired and/or replaced as needed. All electrical systems are evaluated for heat damage, wear and tear, and replaced as needed. Upgraded lighting is added to include the most recent lighting technology. The exterior of the box is stripped and repainted with all physical defects repaired. Aluminum diamond plating is polished to a like-new quality and all Plexiglas interior compartment doors are replaced. In addition to the work completed on the existing box, the new chassis is moved into place and secured to the modular box according to Ford Motor company specifications.

The current ambulance fleet has seen several units successfully remounted and this remount approval is part of that continuing process.

The remounts will be done one after the other to allow the District to keep a reserve unit available at all times.

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

The steps to complete this project are as follows:

- Delivery of existing unit to the manufacturer
- Remounting process (approximately four weeks)
- Taking delivery of remounted unit
- Reinstallation of communications and related equipment by Fleet Maintenance
- Application of new signs and lettering
- Placement in front line service

Funding has previously been approved in the Fire Department budget for FY 05/06 and stipulated in the approved Master Plan. Authorization permits staff to contract with Braun Northwest for remounting of these units due for replacement. Staff is requesting Board approval to utilize Braun as a sole source vendor.

Staff is ready to proceed with this project when approved by the Board. If you have any questions, please do not hesitate to call.

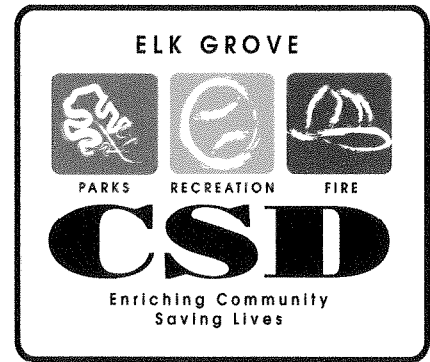
Respectfully submitted,



Keith M. Grueneberg
FIRE CHIEF

STAFF REPORT

DATE: November 1, 2005
TO: Board of Directors
FROM: Jeff Ramos, Chief Operating Officer
BY: Kathy Berez, Administrative Specialist II
SUBJECT: FISCAL YEAR END 2005 BUDGET STATUS REPORTS



RECOMMENDATION:

That the Board of Directors receive and file the Budget Status Reports for the fiscal year ended June 30, 2005.

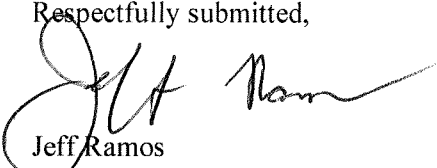
BACKGROUND/ANALYSIS:

As was reported at your last Board Meeting, staff has been working on closing out the 2004/05 fiscal year. The auditors have completed their audit and all adjustments have been made to the general ledger.

The Budget Status Reports for the fiscal year ended June 30, 2005 are attached for your review.

Should you have any questions, please contact me prior to the meeting.

Respectfully submitted,



Jeff Ramos
Chief Operating Officer

Attachments

ELK GROVE CSD
Monthly Status Report
Fiscal Year Ended June 30, 2005

Description	(9230) Administration				(9235) Fire Department				(9340) Parks Department				Grand Total			
	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %
1000 Sal/benefits	1,343,233	(649)	1,333,998	99%	13,207,899	(11,659)	13,031,244	99%	3,584,724	(1,226)	3,349,637	93%	18,135,856	(13,534)	17,714,879	98%
2000 Serv/supplies	982,693	26,625	982,557	100%	2,421,626	105,766	2,129,137	88%	2,347,388	70,845	2,346,525	100%	5,751,707	203,236	5,458,219	95%
3000 Leases					1,327,005	0	1,107,077	83%					1,327,005	0	1,107,077	83%
3800 Contributions									38,068	38,068	38,068	100%	38,068	38,068	38,068	100%
4100 Land Acq					500,000	(2,000)	900	0%					500,000	(2,000)	900	0%
4200 Structures/imp	120,000	0	44,098	37%	5,012,180	605,198	3,382,633	67%	15,757,021	553,732	10,347,769	66%	20,889,201	1,158,930	13,774,500	66%
4300 Equipment	49,200	1,211	49,196	100%	747,124	0	747,036	100%	298,654	5,802	304,421	102%	1,094,978	7,013	1,100,653	101%
6980 Intra dept exp									656,788	656,788	656,788	100%	656,788	656,788	656,788	100%
7900 Contingency	63,071	0	0	0%									63,071	0	0	0%
Total Expenditures	2,558,197	27,187	2,409,849	94%	23,215,834	697,305	20,398,027	88%	22,682,643	1,324,009	17,043,208	75%	48,456,674	2,048,501	39,851,084	82%
Revenues:																
6990 Intra dept rec									656,787	656,788	656,788	100%	656,787	656,788	656,788	100%
9100 Taxes	18,940,239	1,150,282	22,378,847	118%									18,940,239	1,150,282	22,378,847	118%
9291 Expedite plan ck					6,000	0	33,210	554%					6,000	0	33,210	554%
9295 Plan review fees					969,175	1,890	1,257,983	130%	41,000	250	27,816	68%	1,010,175	2,140	1,285,799	127%
9310 Veh code fines					2,000	1,832	4,262	213%					2,000	1,832	4,262	213%
9410 Interest income	125,000	144,599	121,994	98%					522,360	75,569	509,103	97%	125,000	144,599	121,994	98%
9429 Building rent	3,020	0	3,420	113%	8,725	0	22,915	263%					534,105	75,569	535,438	100%
9522 H/O prop owner rff	352,812	59,159	394,393	112%									352,812	59,159	394,393	112%
9528 State Subvention									168,015	287,178	287,178	171%	168,015	287,178	287,178	171%
9529 In-lieu taxes									10,212,327	6,494,109	6,494,109	64%	10,212,327	6,494,109	6,494,109	64%
9532 Aid-Co funds									245,740	7,700	7,700	3%	245,740	7,700	7,700	3%
9563 State aid const													602,703	0	341,033	57%
9564 St aid-pub safety					602,703	0	341,033	57%	2,281,500	1,012,161	1,234,093	54%	2,281,500	1,012,161	1,234,093	54%
9569 St Mandated Csts					8,000	0	27,152	339%		0	65	0%	8,000	0	27,217	340%
9643 Fee svc-permits									3,017,785	219,763	2,976,138	99%	3,017,785	219,763	2,976,138	99%
9645 Rec refunds													1,273,138	578,022	578,022	45%
9646 Rec svc chgs					1,273,138	578,022	578,022	45%					2,559,268	2,020	2,528,759	99%
9648 Fire control chgs					2,559,268	(835)	2,524,554	99%		2,855	2,855	0%	2,559,268	2,020	2,528,759	99%
9699 Svc fees-other		0	1,350	0%	2,000	0	9,050	453%	97,470	(380)	33,723	35%	99,470	(380)	42,773	43%
9730 Donations/cont						0	3,837	0%					0	0	3,837	0%
9740 Ins Proceeds						0	18,255	0%								
9790 Other revenues	127,048	0	130,110	102%					147,881	0	219,840	149%	274,929	0	368,205	134%
9791 Contr other Funds									2,426,548	22,087	1,870,940	77%	2,426,548	22,087	1,870,940	77%
9799 Prior Yr Revenue																
9850 Sale Real Prop																
9860 Sale-Pers prop																
9870 Loan proceeds																
Sub-Total	19,548,119	1,354,040	23,030,114	118%	3,234,830	1,817,479	1,996,872	62%	19,817,413	8,778,080	14,320,348	72%	48,031,371	12,530,508	44,167,607	92%
Encumbered funds	313,454	227,826	227,826	73%	1,233,130	1,146,186	1,146,186	93%	808,578	678,225	678,225	84%	2,355,162	2,052,237	2,052,237	87%
Use of Reserves	39,577	39,577	39,577	100%	385,056	384,050	384,050	100%	226,400	202,000	202,000	89%	651,033	625,627	625,627	96%
Total Revenues	19,901,150	1,621,443	23,297,517	117%	10,284,025	3,928,624	8,347,387	81%	20,852,391	9,658,305	15,200,573	73%	51,037,566	15,208,372	46,845,471	92%

ELK GROVE CSD
Monthly Status Report - District Wide L&L
Fiscal Year Ended June 30, 2005

Description	(9356) Laguna - Zone 1				(9358) Camden - Zone 2				(9218) EG/WV - Zone 3				(9370) W Laguna - Zone 4				(9221) Lakeside - Zone 5			
	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spent/Rcvd YTD	YTD %
Expenditures:																				
1000 Sal/benefits	333,339	(303)	316,560	95%	30,483	(25)	29,317	96%	98,395	(49)	84,727	86%	90,371	(73)	85,119	94%	52,562	(35)	38,563	73%
2000 Svcs/supplies	1,398,496	5,376	1,396,386	100%	94,640	379	79,153	84%	318,094	2,626	304,608	96%	428,317	1,267	425,267	99%	280,121	426	225,569	81%
3000 Leases	2,700	0	2,673	99%	235	0	204	87%	9,865	0	8,934	91%	445	0	444	100%	3,405	0	3,402	100%
3800 Contributions	756,360	77,197	698,451	92%	22,382	(1,070)	17,738	79%	217,115	(10,378)	172,065	79%	163,142	(5,868)	125,528	77%	125,621	(4,480)	96,582	77%
4200 Struct & imp	3,738	0	3,067	82%	345	0	283	82%	991	0	814	82%	1,032	0	847	82%	548	0	449	82%
4300 Equipment	343,550	53,404	317,861	93%	13,543	2,105	12,530	93%	131,368	20,421	121,544	93%	74,285	11,547	68,730	93%	56,705	8,815	52,465	93%
6980 Dist Wide Costs	33,383																			
7900 Contingency																				
Total Expenditures	2,871,566	135,674	2,734,998	95%	161,628	1,389	139,225	86%	775,818	12,620	692,692	89%	757,592	6,873	705,935	93%	518,962	4,726	417,030	80%
Revenues:																				
6990 DW Cost Rec																				
9410 Interest income																				
9429 Building Rental	40,000	6,885	21,459	54%	2,560	461	1,583	62%	11,000	2,247	8,587	78%	12,000	2,114	6,786	57%	7,000	1,342	3,113	44%
9429 Ground Lease																				
9532 Aid From Co Funds																				
9695 Assessments	2,482,443	73,673	2,462,152	99%	131,871	3,947	131,903	100%	589,381	17,636	589,097	100%	663,730	19,864	663,950	100%	494,831	14,809	494,600	100%
9699 Svc Fees/Chgs																				
9730 Donations/Contr																				
9740 Ins proceeds																				
9790 Other revenues		0	16,000	0%																
9799 Prior Year Rev																				
9850 Sale-Real Property																				
9870 L-T loan procds	0																			
9998 Encumbered Funds	349,123	235,387	235,387	67%	27,197	5,739	5,739	21%	175,437	95,008	95,008	54%	81,862	12,613	12,613	0%	17,131	0	0	0%
9999 Reserves	0																			
Total Revenues	2,871,566	315,945	2,734,998	95%	161,628	10,147	139,225	86%	775,818	114,891	692,692	89%	757,592	55,077	705,935	93%	518,962	16,151	497,713	96%

ELK GROVE CSD
Monthly Status Report - District Wide L&L
Fiscal Year Ended June 30, 2005

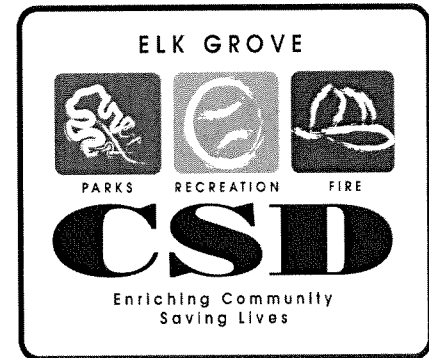
Description	(9376) Central EG - Zone 6				(9378) Other Rural Areas - Zone 8				(9359) Waterman/Pk Vlg - Zone 9				(9377) Auto Mail-Zone 10			
	Approved Budget	Month Amount	Spt/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spt/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spt/Rcvd YTD	YTD %	Approved Budget	Month Amount	Spt/Rcvd YTD	YTD %
Expenditures:																
1000 Sal/benefits	44,476	(17)	38,052	86%	17,337	(4)	6,820	39%	58,214	(62)	58,205	100%	702	0	0	0%
2000 Svcs/supplies	107,524	1,110	80,181	75%	9,823	6	9,813	100%	130,211	916	124,679	96%	2,854	0	68	2%
3000 Leases	22,341	0	19,512	87%	2,266	0	1,979	87%	7,979	0	6,968	87%	45	0	39	87%
3800 Contributions	447,770	127,623	348,116	78%	90,183	(4,311)	71,470	79%	66,919	(3,199)	53,034	79%	3,000	(143)	2,377	79%
4200 Struct & imp		0	223	82%					672	0	551	82%	11	0	9	82%
4300 Equipment	158,767	24,680	146,895	93%	54,566	8,482	50,486	93%	40,490	6,294	37,463	93%	1,815	282	1,680	93%
6980 Dist Wide Costs																
7900 Contingency																
Total Expenditures	781,150	153,396	632,979	81%	174,175	4,173	140,568	81%	304,485	3,949	280,900	92%	8,427	139	4,173	50%
Revenues:																
6900 DW Cost Rec																
9410 Interest income	10,500	2,081	8,601	82%	4,000	883	3,030	76%	2,500	764	3,074	123%		62	214	0%
9529 In-lieu taxes																
9695 Assessments	481,218	14,402	481,151	100%	164,576	4,985	164,032	100%	218,750	6,547	218,802	100%	6,382	191	6,384	100%
9699 Svc Fees/Chgs		0	650	0%												
9730 Donations/Contr																
9740 Ins proceeds																
9790 Other revenues																
9799 Prior Year Rev																
9870 LT Loan Proceeds	289,432	142,577	142,577	49%	5,599	0	0	0%	83,235	59,024	59,024	71%	2,045	0	0	0%
9998 Encumbered Funds																
9999 Reserves																
Total Revenues	781,150	159,060	632,979	81%	174,175	5,868	167,062	96%	304,485	66,335	280,900	92%	8,427	253	6,598	78%

ELK GROVE CSD
Monthly Status Report - District Wide L&L
Fiscal Year Ended June 30, 2005

Description	(9371) East Elk Grove - Zone 11				(9372) Laguna/StoneLake - Zone 12				(9373) East Franklin - Zone 13				District Wide			
	Approved	Month	Spnt/Rcvd	YTD	Approved	Month	Spnt/Rcvd	YTD	Approved	Month	Spnt/Rcvd	YTD	Approved	Month	Spnt/Rcvd	YTD
	Budget	Amount		%	Budget	Amount		%	Budget	Amount		%	Budget	Amount		%
Expenditures:																
1000 Sal/benefits	85,237	(27)	77,168	91%	62,018	(33)	56,378	91%	100,665	(38)	81,473	81%	507,020	(232)	506,917	100%
2000 Svcs/supplies	274,595	1,864	274,216	100%	189,300	2,571	188,809	100%	260,525	1,606	254,207	98%	717,491	(368)	668,665	93%
3000 Leases	1,860	0	1,757	94%	6,475	0	5,654	87%	236,183	0	234,767	99%	110,732	0	110,446	100%
3800 Contributions	135,642	(6,483)	107,497	79%	89,687	(3,537)	77,867	87%	289,752	(3,100)	240,380	83%	27,488	27,238	27,238	99%
4200 Struct & imp													1,042	0	1,042	100%
4300 Equipment	680	0	559	82%	4,715	0	3,557	75%	711	0	584	82%	69,289	0	69,289	100%
6980 Dist Wide Costs	82,072	12,758	75,935	93%	44,777	6,960	41,429	93%	175,318	27,252	162,208	93%				
7900 Contingency	246,315	0	0	0%	28,810	0	0	0%	217,726	0	0	0%	39,785	0	0	0%
Total Expenditures	826,401	8,112	537,132	65%	425,782	5,961	373,694	88%	1,280,880	25,720	973,619	76%	1,472,847	26,638	1,383,797	94%
Revenues:																
6900 DW Cost Rec													1,177,256	183,000	1,089,225	93%
9410 Interest income	1,600	2,060	3,285	205%	3,000	1,291	3,760	125%	3,000	2,081	5,053	168%		(187)	(4,055)	0%
9431 Bldg Rental Rfnd														0	1,500	0%
9529 In-lieu taxes									1,176,848	35,113	1,171,151	100%				
9695 Assessments	824,801	24,685	824,326	100%	395,294	11,831	395,428	100%								
9699 Svc Fees/Chgs																
9740 Ins proceeds													239,691	194,483	261,445	109%
9790 Other revenues																
9799 Prior Year Rev																
9860 Sale Personal Prop																
9870 LT Loan Proceeds													55,900	0	1,000	0%
9998 Encumbered Funds									101,032	0	0	0%			55,919	100%
9999 Reserves																
Total Revenues	826,401	26,745	827,611	100%	425,782	40,360	426,426	100%	1,280,880	37,194	1,181,204	92%	1,472,847	377,296	1,405,034	95%

STAFF REPORT

DATE: November 1, 2005
TO: Board of Directors
FROM: Sue Wise, Administrator
Department of Parks & Recreation
BY: Fred Bremerman, Superintendent
Advance Planning and Operations



SUBJECT: APPROVAL OF MORSE COMMUNITY PARK MASTER PLAN

RECOMMENDATION

That the Board of Directors approves the master plan for Morse Community Park in East Franklin.

BACKGROUND/ANALYSIS

Attached is the master plan for Morse Community Park, a 30 acre park, located in the East Franklin community at Bellaterra Drive and Fire Poppy Way (Attachment A). The master plan includes turf, walkways, walking/running trail, four (4) softball/baseball fields, soccer field, large picnic pavilion, dog park, playground/sprayground, shade structures, adult fitness equipment, skate elements, bocce ball, and horseshoes.

The community has been very active in the master plan process. Master plan input came from 69 attendees at two community meetings and more than 200 residents who voted on the CSD website. Overall, there is consensus that the master plan is highly desired by the community.

On October 18, 2005, the CSD Board received a staff report and presentation on the master plan (Attachment B) and received public comment. The Board requested that staff provide further information on these five items listed below:

- tennis courts
- walking/running trail length
- BMX area for bicycles
- park financing
- review the park matrix and determine if park amenities (i.e., ball fields) meet community needs

Tennis Courts – Staff identified a number of factors which preclude tennis courts from inclusion in the Morse Community Park master plan. No athletic lighting will be installed at Morse Community Park, so tennis activity would be restricted to daylight usage only. The park master plan does not include any space needed for tennis courts. Therefore, introducing tennis courts would require removal of a major feature (i.e., ball field, dog park, picnic pavilion, or playground). Four lighted tennis courts are planned nearby at Bartholomew Sports Park. For these reasons, staff did not include tennis courts in the master plan.

Walking/Running Trail – Staff is exploring options relative to the length of the trail. This change will be incorporated if the trail length can be modified without impacting other park features.

BMX area for bicycles – Space limitations and no athletic lighting make Morse Community Park an unsuitable choice for a BMX area. The master plan includes a full array of activity areas throughout the park. Introduction of a BMX area would require removal of a major feature in order to accommodate the BMX area. If the Board would want to include BMX, the most likely area would be the soccer field space. However, the soccer field serves dual purposes, as a sport field and as the only space appropriate for holding large community events (concert, faire, etc). BMX activity would be limited to daylight usage. Staff recommends review of this type of facility and the appropriate location with the update of the CSD Master Plan.

Park Financing – Attachment C is the East Franklin Park Development Plan. This plan identifies all parks planned in East Franklin, park costs, and park funding as of November 2005. Currently there is \$19,872,622 available for East Franklin park construction. As shown in the chart, existing funds are available for all park construction during the next two years, including the four East Franklin parks under consideration by the CSD Board: Morse Community Park, Machado Dairy park site, East Meadow park site, and Quail Ridge park site.

Note that the Park Facility Finance Plan (PFFP) balance is for fees collected only through June 2005. The PFFP amount continues to increase with each home sold. Other funding sources are also likely to increase. At the time of bid award, staff will update the development plan with the most current information.

Park Matrix and Community Needs – Attached is the East Franklin park matrix (Attachment D). The park matrix includes standards for amenities (ball fields, tot lots, tennis courts, etc.) to include in park master plans. The Morse Community Park master plan includes all items shown on the matrix, excluding two volleyball courts, which do not fit on the park site.

The park matrix can serve as a starting point for park master plans, but it is no longer an accurate reflection of all community needs or community requests. Recent evaluation by staff shows the park matrix is out of date. For example, the matrix does not address uses such as dog parks, skate parks, walking trails, fitness areas, and other new amenities.

The park matrix is now 10 years old. It was based on national averages, but also influenced by the local concerns of sport organizations. In the mid-1990's, a severe shortage of sport fields existed in Elk Grove. The park matrix leaned heavily toward providing sport fields at all possible parks.

During the past 10 years, much has changed regarding ball fields. In March 2005, the Board received the Park Utilization and Sport Fields Analysis Staff Report. Part of this report showed:

- Ball fields - the CSD provides 47 ball fields, up from 13 in 1995 (361% increase)
- Soccer fields – the CSD provides 37 soccer fields, up from 11 in 1995 (336% increase)
- The CSD is providing more ball fields per capita than either Roseville or Folsom, two communities often compared to Elk Grove.
- The CSD continues to build ball fields and soccer fields to keep up with community demand.

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The park matrix issue does not account for fields provided by others (i.e., school fields). A better picture of field provision is found in the Ball field Analysis (Attachment E), which was also part of the Park Utilization and Sport Fields Analysis Staff Report. The analysis shows that in the East Franklin area fields provided exceed field demands for baseball/softball fields and for soccer fields. This chart was based on participation of both CSD residents and non-residents. When non-resident participants are factored out, field demand is reduced by another 29%.

Table 1 and 2 compare East Franklin area fields using the Park Matrix – 1995 data versus the Ball field Analysis – 2005 data for residents and CSD programs. With either set of data, there is a surplus of both ball fields and soccer fields. The surplus increase in the 2005 data is the result of field demand based only on residents, not non-residents. This field surplus provides flexibility for fields to be rotated out of use for maintenance, or for modifications to future park master plans.

Table 1 - Baseball in East Franklin

Park Matrix - 1995 Data			Ball Field Analysis - 2005 Data		
Fields Provided (1)		14	Fields Provided		17
CSD	14		CSD (3)	13	
			Schools	4	
Field Demand (2)		12.8	Field Demand		12.6
All Programs	13		CSD	2	
			Youth Sports (EGYSA)	10.6	
Baseball Field Surplus		+1.2	Baseball Field Surplus		+4.4

Table 2 - Soccer in East Franklin

Park Matrix - 1995 Data			Ball Field Analysis - 2005 Data		
Fields Provided (1)		11	Fields Provided		14
CSD	11		CSD (4)	10	
			Schools	4	
Field Demand (2)		9.7	Field Demand		8.8
All Programs	9.7		CSD	1	
			Youth Sports (EGYSA)	7.8	
Soccer Field Suplus		+1.3	Soccer Field Surplus		+5.2

Notes

- (1) - 1995 fields provided did not account for fields by other agencies - 2005 data does.
- (2) - 1995 field demand is based on average program needs. 2005 data reflects actual program needs.
- (3) - Decrease of 1 ball field reflects Machado Dairy master plan - option 2 as requested by community.
- (4) - Decrease of 1 soccer field reflects Quail Ridge master plan - option 2 as requested by community.

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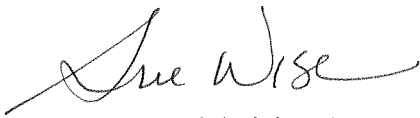
Summary

The Morse Community Park master plan is an outstanding example of a multi-generational park. It includes elements which appeal to all age groups. Because this park was developed with community input, response to the master plan has been very favorable.

With Board approval tonight, staff will proceed with construction documents. The goal is that park will be bid in spring 2006 with construction starting in summer 2006.

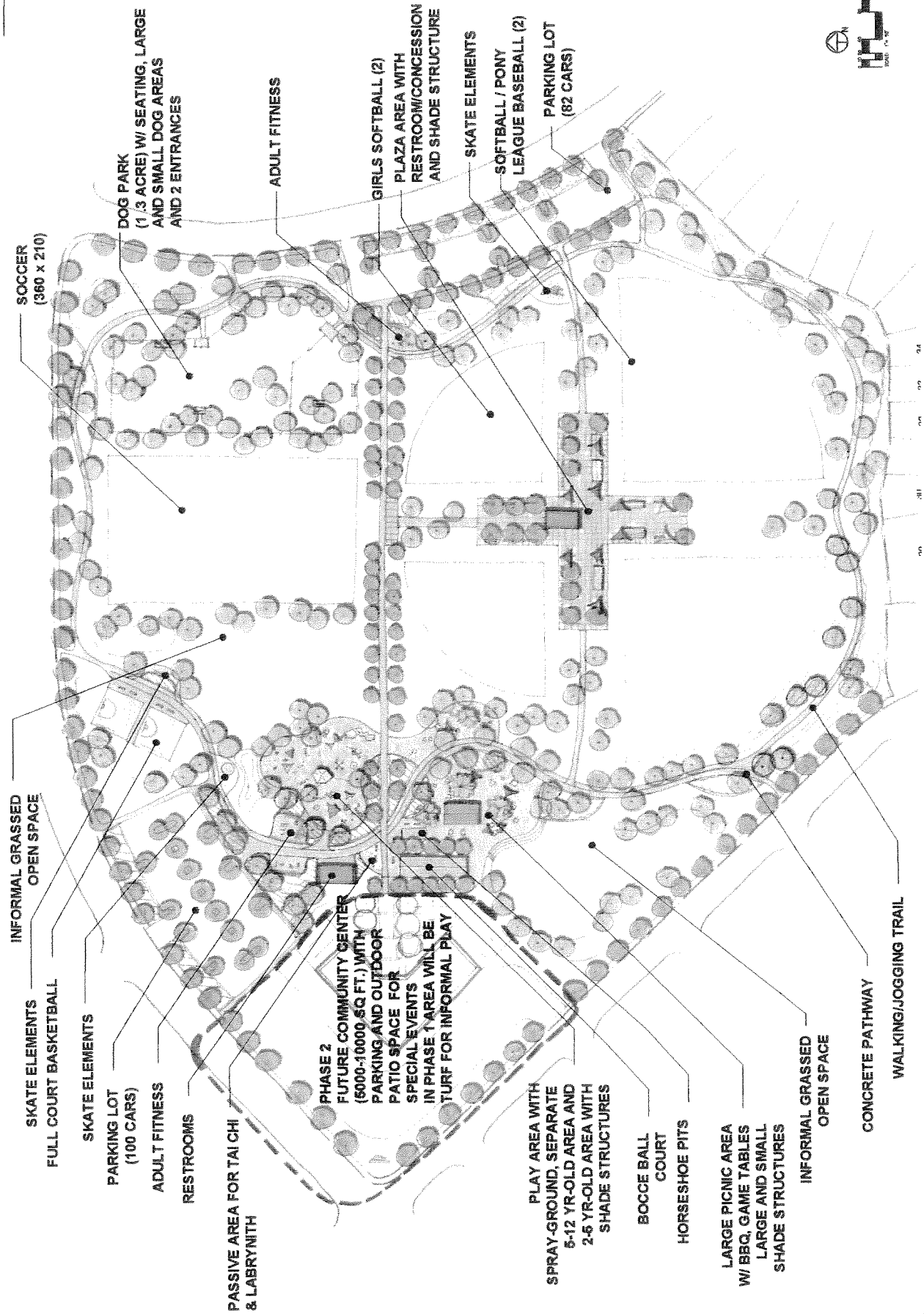
Should you have any questions, please contact me prior to the Board meeting.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sue Wise".

Sue Wise, Administrator
Department of Parks and Recreation

Attachments



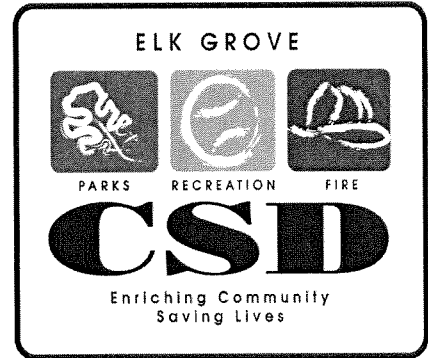
Morse Park Revised Master Plan

Elk Grove Community Services -- Department of Parks & Recreation August 2005

STAFF REPORT

DATE: October 18, 2005
TO: Board of Directors
FROM: Sue Wise, Interim Administrator
Department of Parks & Recreation
BY: Fred Bremmerman, Superintendent
Advance Planning and Operations

Paul Mewton, Senior Landscape Architect



SUBJECT: MORSE COMMUNITY PARK MASTER PLAN

RECOMMENDATION

That the Board of Directors receives this Morse Community Park master plan report and provide direction to staff as appropriate.

BACKGROUND AND ANALYSIS

Overview of the New Parks Plan of Action

On July 5, 2005 the Board approved the New Parks Community Outreach and Development Plan of Action. Five parks, totaling 53 acres, were identified in this plan and include the 30 acre Morse Community Park, 10 acre Machado Dairy Park, 1.5 acre East Meadow Park, 10 acre Quail Ridge Park, and the 1.5 acre Arcadian Village Park.

The three goals in this plan of action are to:

- 1) Conduct community outreach in fall 2005/winter 2006.
- 2) Receive Board approval for each of the conceptual master plans after completion of the outreach.
- 3) Prepare construction documents for spring 2006, followed by summer 2006 construction.

Staff has been working diligently conducting community outreach for the new parks. Outreach has been completed for Morse Community Park and the master plan is before the Board for consideration. Typically the master plan would be presented to the Park Committee, in advance of Board review. However, the Park Committee was unable to meet in October. Rather than delay the review process, the Board President suggested that staff present the master plan to the full board tonight as an information item, followed by Board action to approve the master plan at the November 1, 2005 Board meeting. This schedule allows construction documents to be completed for spring 2006 bidding, providing the best opportunity for the lowest bids and initiate construction in summer 2006.

Attachment B

Staff is scheduled to bring the master plans for Machado Dairy, East Meadow, and Quail Ridge parks to the November 1, 2005 Board meeting as an information item, followed by Board approval of the master plans on November 15, 2005, as this timing allows for construction documents to be prepared in time for spring 2006 bidding.

Morse Community Park Background

Morse Community Park, a 30 acre park, is located in the East Franklin community at Bellaterra Drive and Fire Poppy Way. This will be the largest CSD park other than Elk Grove Regional Park. The park has drawn much community interest, including the involvement of Playground Partners to fundraise and construct a community built sprayground and playground.

A master plan was developed for Morse Community Park and approved by the Board in 2004. However, due to the large numbers of residents that have now moved into the East Franklin area, it was important to take the master plan out to the community and receive input. Staff developed a preliminary master plan for community's consideration. In August 2005 staff conducted two community outreach meetings, which were advertised through a colorful mailer (Attachment A). A total of 69 people attended the two meetings. In addition, the master plan was posted on the CSD website for community comment, and another 175 people responded with feedback. The result of the community outreach was very positive. From both the meetings and from online feedback, the consensus is that the revised master plan, which includes additional elements to the original master plan, is highly desired.

Park Master Plan Design Process

The initial master plan, (Attachment B) approved by the Board in 2004, served as a starting point for design development of a revised master plan. The initial master plan included four ball fields, basketball courts, restroom, soccer field, tot lot, shade structure, picnic tables and t-ball fields. In developing the new plan, staff considered the input from the community that had been received through emails and phone calls to include a variety of park amenities that met the needs of all community members, rather than focusing on organized sports and children. Therefore, staff worked on developing a more inclusive design that retains a majority of the uses outlined in the initial master plan.

As part of the design process a "land use and circulation diagram" (Attachment C) was created that outlines the relationship of each use based on the size and shape required for the particular uses. The best layout can be realized by placing uses in locations that best fit the site constraints, compliment adjacent uses, allow sufficient space for pedestrian circulation and a sufficient amount space for the surrounding aesthetic treatment, such as screen planting or mounding. Staff developed the revised master plan (Attachment D) based on this layout. Some features of the revised master plan include the following elements:

- a) Larger Playground – The playground design will feature an area for two to five year old children, five to 12 year old children and a small water play area. The final playground design will be coordinated with designers from a qualified playground manufacturer, to be selected by the CSD through a request for proposal (RFP) process. The CSD is working with Playground Partners on preparing the RFP. Playground Partners will provide some sweat equity in addition to fundraising for the playground. The playground may include large modular climbing structures, swings, sculptured elements, climbing boulders, movement toys, sand play, a small sprayground, and small shade structures.

- b) Picnic Area – The revised master plan shows an enlarged picnic area that is centrally located near the play area, restrooms, parking lot and a large open space where people can set up a variety of games. The picnic area will have facilities such as barbecues, a large pavilion type shade shelter, smaller shade structures, and a total of twenty picnic benches. Some benches will incorporate game tables.
- c) Bocce Ball Court, Horseshoe Pit, and Labyrinth – Adjacent the picnic area are located two more passive activities, Bocce Ball and Horseshoes, which will provide an alternative to the more active uses. In addition, a small, quiet, paved area has been set aside for various passive activities such as Tai Chi, Yoga, and Falun Gong. The area will include a small labyrinth for meditation.
- d) Skate Elements – Skateboarding elements are small scale structures, such as a concrete bowl, ramps, and platforms for small scale skating opportunities. These are in three separate locations in prominent, high visibility areas of the park. Staff is working with a skate park design professional in the design of these structures.
- e) Walking/Jogging Path – The plans feature a continuous jogging path that is approximately 7/10 of a mile in length that circumnavigates the park. The all weather surface will be of a material that provides more impact attenuation than concrete, thus reducing possible injuries to runners. The material may include a binding agent or concrete curb, which will add to the stability and longevity of material. This path will be in addition to the 10 foot and six foot wide paths that will facilitate standard pedestrian traffic and maintenance vehicles.
- f) Adult Fitness Area – Two adult fitness stations are provided to compliment the jogging trail. These fitness stations provide a variety of fitness equipment that is more like that found in a gym than the traditional par course type equipment. The equipment can provide for a full body workout at different levels. This equipment is specially designed for outdoor use.
- g) Dog Park – The dog park features 1.3 acres of enclosed area, which allows for dogs to run off leash. The park features separate areas for small and large dogs, water, benches, grass, shade trees and two gated entrances.
- h) Sporting Facilities – The revised master plan includes a number of facilities that serve the needs of organized sports. There are two large baseball/softball fields, two small baseball/softball fields, and a full size soccer field. Bleachers, backstops, dugouts, a large paved area and shade structures are provided for the ball fields. In addition, utility connections and space will be provided for the later installation of a restroom/concession stand, to be funded by sporting organizations. Staff will work with EGYSA on the final design of the ball fields and soccer fields.
- i) Basketball Court – A full sized basketball court is to be located in a highly visible area.
- j) Phase II Community Center Area – The community center will be developed in phase II. It is proposed that the center will be 5,000 to 10,000 square feet, with space for recreation programs, rentable room facilities and an outdoor patio space that could also be used for large functions.

The park's design also incorporates many design features that will make it aesthetically pleasant, which include mounding, a varied planting scheme, including grasses, ground covers and flowering shrubs, large shade trees, colorful shade structures, play equipment, an allée of trees, and accent paving. The design of this 30 acre community park incorporates both active and passive recreation. The diversity of

park elements meets the needs of all users, regardless of age, and will serve the community for generations.

Costs and Financing

Cost estimation at the master plan stage establishes a budget for the project, based only on the conceptual plan. Costs are preliminary, as the final details of the plan are resolved during design development and construction documentation.

The estimates discussed are based on the Morse Community Park revised master plan, and should only be used as a guide at this point. The estimate for Morse Community Park revised master plan is \$6.6 million. This includes both basic park elements and additional park elements. Community input was used in developing additional elements. Both types of elements are shown in the Table 1:

Table 1 - Morse Community Park Elements and Costs

Basic Elements (Initial Master Plan)	Additional Elements (Revised Master Plan)
Turf	Walking Trail
Walkways	Oversize Playground/Sprayground
1 Soccer Field	Dog Park
4 Softball/Baseball Fields	Adult Fitness Equipment
Picnic Area	Large Picnic Area with a Large Pavilion
3 Shade Structures	Terrain Grading
Parking	Skate Elements
	Bocce Ball
	Horseshoes
\$5.5 million	\$1.1 million
Total Park Cost of Basic and Additional Elements	\$6.6 million

The East Franklin Public Facility Financing Plan (PFFP) identifies \$5.3 million of funds available for Morse Community Park, therefore, the revised master plan cost estimate exceeds PFFP funds by \$1.3 million. The difference between the PFFP funding and the revised master plan cost estimate is attributable to the additional elements and the significant increases in construction costs since the development of the PFFP.

Staff presented the financing information at the community meetings and outlined funding options the Board can consider in addition to the PFFP funds:

- East Franklin Lighting and Landscape Assessment
- Debt Financing

- East Franklin Benefit Zone reserves
- Park Capital Facilities reserves

Meeting participants expressed support for additional funds, including the option of increasing the Landscape and Lighting assessment to fund the additional park elements. One resident's comment, affirmed by others in the audience, was that he paid a substantial amount for his home and he would be willing to see his Landscape and Lighting assessment increase to ensure the park was built with the additional elements.

Other meeting participants discussed the additional elements and thought that some elements may be extraneous, but recognized that more community input would be appropriate. This resulted in staff developing an online voting form (Attachment E). The form allowed residents to rank nine elements as follows: 4 = extremely high value, 3 = high value, 2 = somewhat valued, and 1 = low value.

A total of 175 responses were received and Table 2 shows the average ranking of the additional elements from highest to lowest value. Of those who voted, 79 took time to add additional comments about the park and 90% of these comments were in favor of the revised master plan with the additional elements.

Table 2 – Extra Element Value Ranking

Extra Element	Value Ranking
Oversize Playground/Sprayground	3.21
Walking Trail	3.05
Large Picnic Pavilion	2.72
Skate Elements	2.60
Dog Park	2.46
Terrain Grading	2.37
Adult Fitness	2.27
Bocce Ball Court	1.83
Horseshoes	1.82

Should the Board approve the revised master plan with the additional elements, staff would provide detailed information on funding options when bids are received in spring 2006. It is premature to identify the specific funding options at this time, as exact costs are not known.

Summary

The Board's decision to conduct community outreach on the Morse Community Park master plan has been very well received. This effort has strengthened the CSD bond with the community and allowed residents to take ownership of the process.

The community consensus is that the revised master plan is not only appropriate, but highly desired.

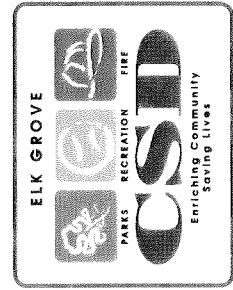
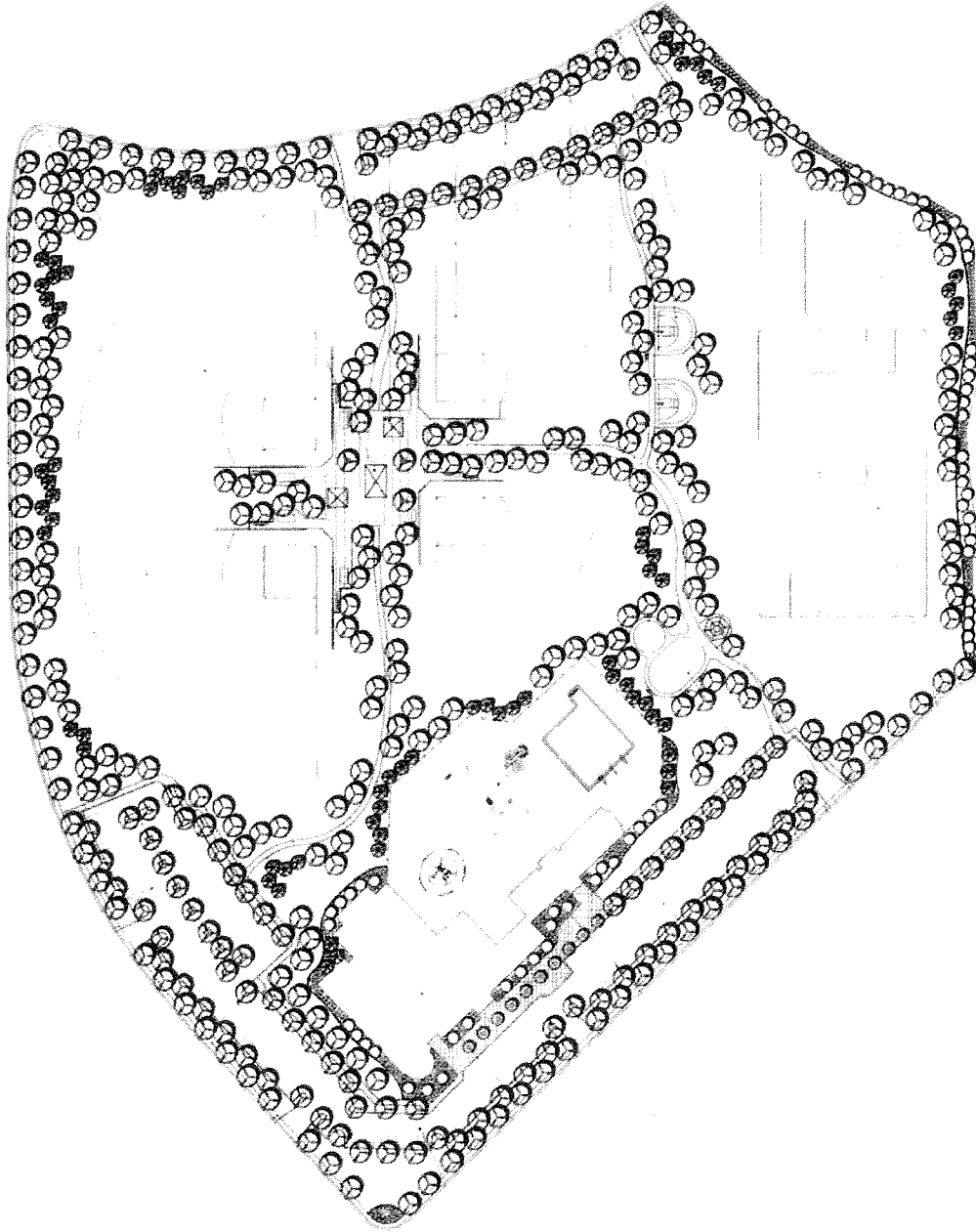
The cost to build the park desired by the community is greater than existing PFFP funding, but residents expressed support for securing additional funding versus eliminating amenities.

Staff will bring the master plan to the Board for approval on November 1, 2005. This will ensure the park plans can be completed in time for spring 2006 bidding, and initiate construction in summer 2006.

Should you have any questions on this report, please contact me before the meeting.

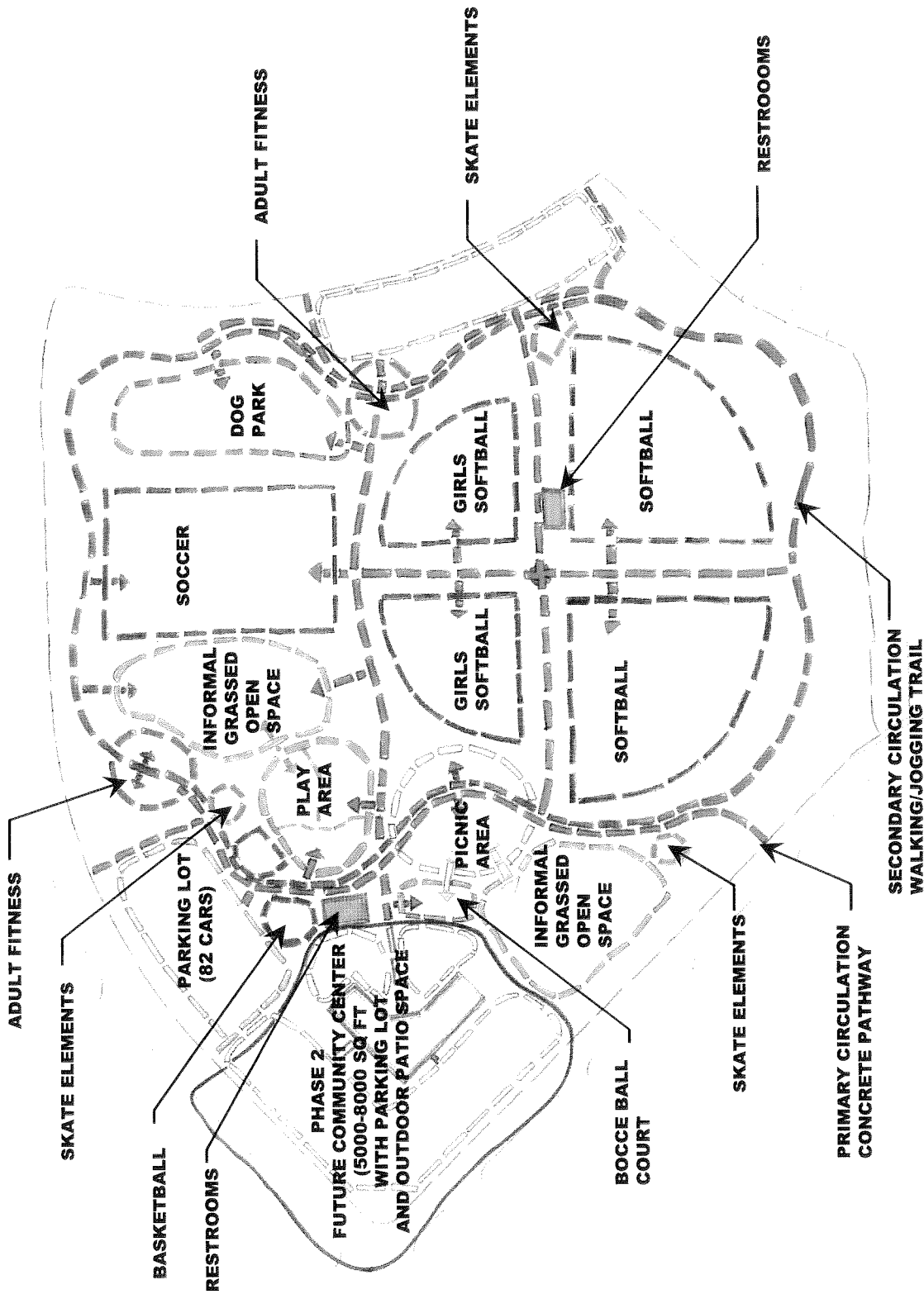
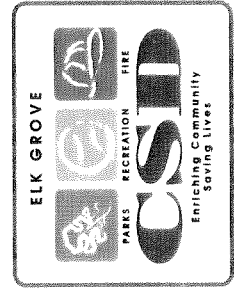
Respectfully Submitted,

Sue Wise, Interim Administrator
Department of Parks and Recreation



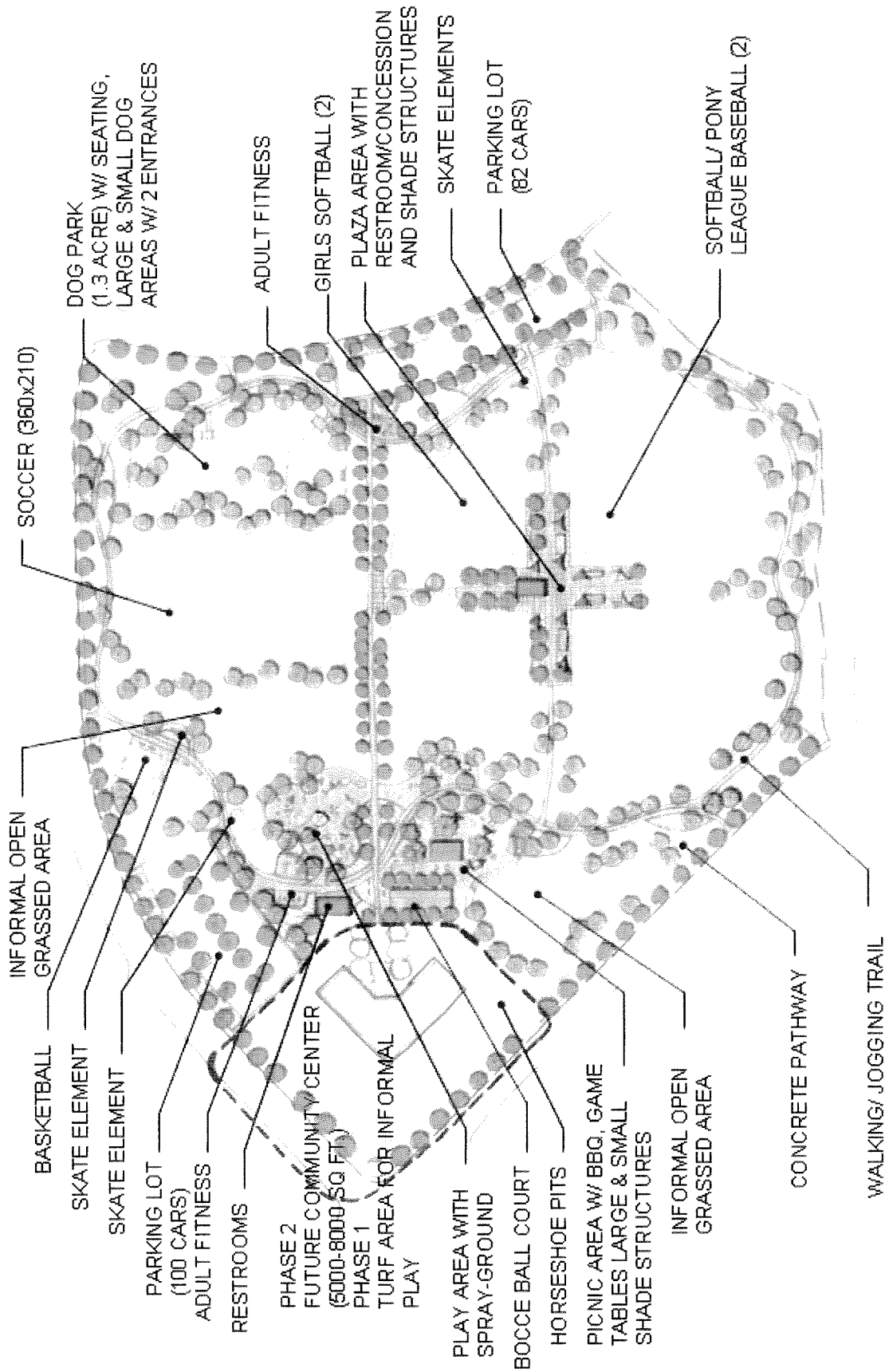
Initial Master Plan

MORSE PARK MASTER PLAN DEVELOPMENT



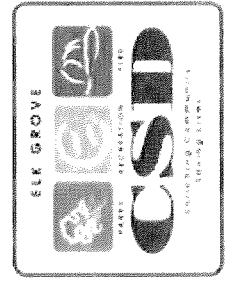
Land Use & Circulation Concept

MORSE PARK MASTER PLAN DEVELOPMENT



Revised Master Plan

MORSE PARK MASTER PLAN DEVELOPMENT



East Franklin Park Development Plan

FY	Park/Facility	Acres	Estimated Cost	Start Construction	Finish Construction
2005-06	Bradford	1.5	\$378,422	Done	Done
2005-06	Backer Ranch	9.1	1,524,761	May-2005	Fall 2005
2005-06	Willard	5.8	811,648	May-2005	Fall 2005
2005-06	Ehrhardt Oaks	1.9	525,025	Nov-2005	Winter 2006
2005-06	Morse	30.0	6,600,000	Jul-2005	Summer 2007
2005-06	Machado Dairy	10.0	2,600,000	May-2006	Winter 2007
2005-06	East Meadow	1.5	750,000	Mar-2006	Fall 2006
2005-06	Quail Ridge	10.0	2,600,000	May-2006	Winter 2007
2005-06	Ehrhardt House	na	289,000	Mar-2006	Sep-2006
2006-07	Bilby Meadows	7.2	2,059,200	May-2007	Fall 2007
2006-07	Gilliam Meadows	8.5	2,431,000	May-2007	Fall 2007
2006-07	Bartholomew Sports Park (1)	46.0	1,796,000	May-2007	Fall 2008
2007-08	Morse Community Center	na	6,000,000	May-2008	Spring 2010
2007-08	Buscher	2.3	1,391,500	May-2008	Fall 2009
2008-09	George	1.5	997,500	May-2009	Winter 2010

Total Estimated Cost: \$30,754,056

Park Costs & Funding Sources by Fiscal Year

		Funding Sources					Funding Balance	Note
		PFFP	In Lieu	L&L (2)	Credits (2)	Other (3)		
REVENUES								
Beginning fund balance		\$16,925,694	2,038,000	253,000	655,928		19,872,622	As of Nov. 2005
EXPENSES								
FY	Costs in FY							
2005-06	9,659,356	8,867,777		135,651	655,928		9,659,356	Funds available for all construction
2006-07	9,562,600	8,057,917	1,504,683				9,562,600	Funds available for all construction
2007-08	6,838,850		533,317	117,349		6,188,184	6,838,850	Begin use of other funds
2008-09	4,194,500					4,194,500	4,194,500	
2009-10	498,750					498,750	498,750	
Totals	30,754,056	16,925,694	2,038,000	253,000	655,928	10,881,434	30,754,056	

Note (1) - Total Bartholomew Sports Park cost - \$12,000,000. Portion attributable to East Franklin is shown.

Note (2) - Backer Ranch - Board approved use of \$135,000 from L&L funds plus Developer Fee Credits equal \$655,928.

Note (3) - Other funding sources include: Additional PFFP collected by City, In Lieu fees, L&L assessments, and debt service.

BENEFIT ZONE #13 - EAST FRANKLIN

Park/Facility Name or Number	Type	Acres	Turf and Landscape Phase I	Tot lots/Play Areas	Shade Shelter	Restrooms	Tennis Courts	Basketball Courts (1/2 Court)	Soccer Fields	Softball Fields	Youth Baseball Fields	Babe Ruth Baseball Fields	Volleyball Courts	Parking Lot	Swimming Pool	Community Center	Phase 1 Budget Year	Phse 2 Budget Year	Approved by Board	Other
Backer Ranch	N	9.1	D	D	D	D		D	D		D			D			04/05		7/03	42 parking stalls
Bartholomew Sports Park	DW/C	46.0	D	D	D2	D2	D4L		D4L	D3L	DL			D			05/06		6/03	M & O Storage, concession, 480 parking, multi-use soccer/football fields, multi-use softball/baseball fields
Bilby Meadows (18/H)	N	7.2	D	D	D	D			D2					D			05/06			32 parking stalls
Bilby Ranch Mini Park	M	2.0	D	D	D												05/06			
Bradford Park	M	1.5	X	X	X												05/06			
Buscher Park (16/O)	M	2.3	D	D	D		D2					D					05/06			
East Meadow/Nguyen (12/K)	M	1.5	D	D	D												04/05			
Ehrhardt House Restoration																				Funding to restore building
Ehrhardt Oaks (7/A)	M	1.9	D	D	D												03/04			Historic Ehrhardt Home
George Park (17/P)	M	1.5	D	D	D			D									05/06			
Gilliam #2 (11/G)	N	8.5	D	D	D	D		D	D		D			D			04/05			42 parking stalls
Johnston Park	N	3.1	X	X	X															
Jungkeit Park	N	6.4	X	X	X	X		(D)			X		X							
Keema Park	M	2.3	X	X	X	X														
Kramer Park	M	2.1	X	X	X	X							X							
Machado Dairy (14/Q)	N	10.0	D	D	D	D		D	D	D				D			04/05			42 parking stalls
Morse Park (9/F)	C/DW	30.0	D	D2	D3	D		D2	D1	D4			D2	D	D	D	04/05	05/06	3/03	339 parking stalls, 3 t-ball fields, soccer & softball fields are multi-use
Quail Ridge (15/I)	N	8.7	D	D	D	D	D2	D2	D		D			D			05/06			42 parking stalls
Willard Park	N	5.8	X	X	X						X						04/05			
Total Acres-Benefit Zone 13		149.9																		

X= Existing D= Designated on current plans M= Mini Park N=Neighborhood Park C=Community Park DW= District-wide Facilities
(D) = Unfunded designated facilities will be funded via L&L assessments, debt or in-lieu fees.

Area/Program	Population [Note 1]	% of pop. as players	Players [Note 2]	Players per Team [Note 3]	Teams	Average Teams per Field [Note 4]	Field Demand	CSD Fields Provided [Note 5]	Other Fields Provided [Note 6]	Fields Surplus/ (Shortage)	Notes
2004 Totals - Full CSD area											
Youth Softball-Baseball - Non-departmental youth sports	115,000	2.5%	2,856	12.0	238	4.0	59.5	38.3	29	7.8	Per EGYSA - No registration limits in recreational leagues CSD registrations limited due to fields allocated for non-departmental youth sports. Need 4 T-ball/1 lit softball field
Youth Soccer - Non-departmental youth sports	115,000	4.9%	5,676	12.9	440	8.0	55.0	34.5	29	8.5	
CSD T-ball and Flag Football (youth); Softball and Soccer (adult)	115,000	5.8%	6,688	14.0	478	varies	16.2	11.2	0.0	(5.0)	
			15,220		1,156		130.7	84.0	58.0	11.3	

East Franklin - Buildout											
Youth Softball-Baseball - Non-departmental youth sports	28,836	2.5%	716	12.0	60	4.0	14.9	14.0	4.0	3.1	Four (4) Elementary schools in East Franklin may provide additional fields Needs: 2 lit softball fields, 1 multi-use field (for adult soccer, 4 flag fb/T-ball fields)
Youth Soccer - Non-departmental youth sports	28,836	4.9%	1,423	12.9	110	8.0	13.8	11.0	4.0	1.2	
CSD T-ball and Flag Football (youth); Softball and Soccer (adult)	28,836	5.8%	1,677	14.0	120	varies	3.0	3.0	0.0	0.0	
			3,816		290		31.7	28.0	8.0	4.3	

- (1) Population - 2004 Population for CSD based on total SACOG and City estimates. Population for East Franklin based on buildout.
- (2) Players - 2004 Youth Softball-Baseball-Soccer (non-departmental) player number provided by Elk Grove Youth Sports Association (EGYSA)
 - 2004 CSD player number from registrations.
 - East Franklin player number based on population multiplied by % of population as players.
- (3) Players per team - Based on team sizes as determined from 2004 EGYSA registration numbers.
- (4) Average Teams per field calculated as follows:
 - * Youth Softball-Baseball: Based on game average of 2 teams per session (2 hour use) times 8 sessions (4 Mo, Tu, We, Th + 4 Sa) divided by 3 uses per week, plus practice average of 1 team per session (2 hour use) times 8 sessions (4 Mo, Tu, We, Th + 4 Sa) divided by 3 uses per week. $5.33 + 2.67 / 2 = 4.0$ teams
 - * Youth Soccer: 2 teams per session (1.5 hour use) times 12 sessions (8 Mo, Tu, We, Th [2 uses per day] + 4 Sa) divided by 3 uses per week. $24 / 3 = 8.0$ teams
 - * CSD programs: average teams varies by program.
 - Adult softball - 1 lighted field = 32 teams (2 teams per session times 16 sessions divided by 1 use per week)
 - Youth ball - 1 unit field = 6.75 teams (1.5 teams per session times 9 sessions divided by 2 uses per week)
- (5) CSD Fields Provided - Includes 71 sport fields, plus 13 soccer overlays on softball-baseball fields. Decimals are result of 2 programs sharing portions of fields.
- (6) Other Fields Provided - School District and private fields as identified by EGYSA.

STAFF REPORT

DATE: November 1, 2005

TO: Board of Directors

FROM: Sue Wise, Administrator
Department of Parks & Recreation

BY: Fred Bremmerman, Superintendent
Advance Planning and Operations

Paul Mewton, Senior Landscape Architect



SUBJECT: MACHADO DAIRY, EAST MEADOWS AND QUAIL RIDGE PARKS MASTER PLANS

RECOMMENDATION

That the Board of Directors receives this report for the Machado Dairy Park, East Meadows Park and Quail Ridge Park master plans and provide direction to staff as appropriate.

BACKGROUND AND ANALYSIS

Overview of the New Parks Plan of Action

On July 5, 2005 the Board approved the New Parks Community Outreach and Development Plan of Action. Five parks, totaling 53 acres, were identified in this plan and include the 30 acre Morse Community Park, 10 acre Machado Dairy Park, 1.5 acre East Meadow Park, 10 acre Quail Ridge Park, and the 1.5 acre Arcadian Village Park.

The three goals in this plan of action are to:

- 1) Conduct community outreach in fall 2005/winter 2006.
- 2) Receive Board approval for each of the conceptual master plans after completion of the outreach.
- 3) Prepare construction documents for spring 2006, followed by summer 2006 construction.

Staff has been working diligently conducting community outreach for the new parks. Outreach has been completed for four of the above mentioned parks and the master plans for Machado Dairy Park, East Meadows Park and Quail Ridge Park are before the Board for consideration. Typically the master plan would be presented to the Park Committee, in advance of Board review. However, the master plans need to be approved quickly in order to meet a tight construction schedule. Rather than delay the review process, the Board President suggested that staff present the master plan to the full board tonight as an information item, followed by Board action to approve the master plan at the November 15, 2005 Board meeting. This schedule allows construction documents to be completed for spring 2006 bidding, providing the best opportunity for the lowest bids and initiate construction in summer 2006.

Staff embarked on a regional approach to the design of these East Franklin parks. Staff reminded participants at the community meetings that each park is designed as part of a parks system that provides facilities throughout the entire East Franklin Benefit zone. This is an important factor in determining what facilities each park includes.

Staff will be conducting community outreach for Arcadian Village Park in January 2006 and will bring the master plans to the board in February/ March 2006.

Machado Dairy Park & East Meadows Park Background

Machado Dairy, is a 10 acre park site located at Franklin High Road and Stathos Drive and the East Meadows is a 1.5 acre park site located at Stathos Drive and Frank Gregg Drive. The parks are located within close proximity of each other within the East Franklin Community.

Machado Dairy Park is identified as a Neighborhood Park and East Meadows as a Mini-Park in the EGCS D Parks and Recreation Master Plan. The matrix for park development indicates that Machado Dairy will include a small softball field, soccer field, tot lot, 1/2 court basketball court, shade structure, and restroom. East Meadows will have a tot lot and a shade structure.

In August and September 2005 staff conducted two community outreach meetings, which were advertised through a colorful mailer (Attachment A). A total of 25 people attended the two meetings. In addition, the master plans were posted on the CSD website for community comment, and another 24 people responded with feedback. The result of the community outreach was very positive. From both the meetings and from online feedback, the consensus is that the Master Plan Option 2 is the community's preferred option for Machado Dairy; and the Master Plan for East Meadows is highly desired.

Machado Dairy Park & East Meadows Park Master Plan Design Process

At the first meeting held in August 2005, attendees were asked to provide their input into the design of the parks by participating in a workshop format. Staff made a brief presentation on the basics of landscape design and set some parameters as to what could/could not be included in the park. Staff informed participants what elements were to be included as indicated by the EGCS D Parks and Recreation Master Plan. Attendees then broke off into small groups and went about developing park vignettes using cut outs, base plans and markers prepared by staff. Each group was then asked to present their vignette to the rest of the participants for discussion at the end of the workshop.

After much discussion and exchange of ideas, staff and the attendees agreed to have staff develop two master plan options for Machado Dairy Park, one in accordance with the EGCS D Parks and Recreation Plan and one, representing a consensus of the community's ideas from the workshop. It was decided that a master plan for East Meadows could be achieved by combining both the requirements for the EGCS D Parks and Recreation Master Plan and the communities input on one final Master Plan.

Staff developed the master plans and presented them at the community meeting in September. Attendees at the meetings strongly endorsed Master Plan Option 2 for Machado Dairy Park (Attachment C) and the Master Plan for East Meadows Park (Attachment D).

The Machado Dairy Park & East Meadows Master Plan Options

The Machado Dairy Park Master Plan Option 1 (Attachment B) is based on the EGCS D Parks and Recreation Master Plan consists of the following features:

- a) Playground – The playground design will feature equipment for two to five year old children and five to 12 year old children. In response to ideas from the community workshop the playground design will incorporate an agricultural theme both in the equipment and surfacing. The play equipment shall include modular climbing structures, swings, slides, spring toys, movement toys and sand play.
- b) Picnic Area – The master plan includes a small picnic area that is centrally located near the play area, restrooms, parking lot and a small open space. The picnic area will include a shade structure, and six picnic benches.
- c) Sporting Facilities – The master plan includes a number of facilities that serve the needs of organized sports. There is a small softball field, and a full size soccer field. Backstops, dugouts, and a large paved area are provided for the ball field.
- d) Basketball Court – A half sized basketball court is to be located in a highly visible area.

The Machado Dairy Park Master Plan Option 2 (Attachment C) is based on the vignettes produced by participants at the workshop. Community members generally wanted less organized sporting facilities, larger picnic and play areas and more elements that can be used by people of different age groups such as walking trails, fitness equipment and passive areas. This plan consists of the following features:

- a) Larger Playground – The playground design will feature an area for two to five year old children, five to 12 year old children and a small water play area. The playground design will also incorporate an agricultural theme but, given the larger size, it will be much more extensive and will include large modular climbing structures, swings, slide, agriculturally themed sculptured elements, a decorative post and rail fence, a small planting area for children, climbing boulders, movement toys, sand play, a small water element and small shade structures.
- b) Picnic Area – This master plan shows an enlarged picnic area that is centrally located near the play area, restrooms, parking lot and a large open space where people can set up a variety of games. The picnic area will have facilities such as barbecues, a medium pavilion type shade shelter, smaller shade structures, and a total of twelve picnic benches. Some benches will incorporate game tables.
- c) Walking/Jogging Path – The plan features a continuous jogging path that is approximately 4/10 of a mile in length that circumnavigates the park. The all weather surface will be of a material that provides more impact attenuation than concrete, thus reducing possible injuries to runners. This path will be in addition to the 10 foot and six foot wide paths that will facilitate standard pedestrian traffic and maintenance vehicles.
- d) Adult Fitness Area – An adult fitness station is provided to compliment the jogging trail. This fitness station provides a variety of fitness equipment that is more like that found in a gym than the traditional par course type equipment. The equipment can provide for a full body workout at different levels. This equipment is specially designed for outdoor use.
- e) Sporting Facilities – The community wanted to eliminate one of the sports fields and replace it with a large non-programmed open space that could used for a variety of games. This master plan includes a full size soccer field.
- f) Basketball Court – A half sized basketball court is to be located in a highly visible area.

The East Meadows Park Master Plan Option (Attachment D) is based on the EGCS D Parks and Recreation Master Plan and input from the community and consists of the following features:

- a) Playground – The playground design will feature equipment for two to five year old children and five to 12 year old children. The play equipment shall include modular climbing structures, swings, slides, spring toys, movement toys and sand play.
- b) Picnic Area – The master plan includes a small picnic area that is centrally located near the play area, restrooms, parking lot and a small open space. The picnic area will include a shade structure, and six picnic benches.
- c) Basketball Court – A half sized basketball court is to be located in a highly visible area.

Quail Ridge Park Background

Quail Ridge Park is a 10 acre park site located at Bilby Road and Stathos Drive in the East Franklin Community. This park is located within close proximity to Machado Dairy and East Meadows Parks

Quail Ridge Park is identified as a Neighborhood Park in the EGCS D Parks and Recreation Master Plan. The matrix for park development indicates that this park will include a large softball field, soccer field, tot lot, (2) 1/2 court basketball courts, shade structure, restroom and tennis courts.

In September and October 2005 staff conducted two community outreach meetings, which were advertised through a colorful mailer (Attachment E). A total of 20 people attended the two meetings. In addition, the master plans are posted on the CSD website for community comment, and staff shall be collecting this information until November 1st. The result of the community outreach was very positive.

Quail Ridge Park Master Plan Design Process

The design process for this park was identical to that used for Machado Dairy Park and East Meadows Park.

Based on the outcomes of the first workshop it was clear that most attendees did not want any organized sporting facilities such as baseball fields and soccer fields in the park and it was agreed that staff develop two master plan options for Quail Ridge Park, one in accordance with the EGCS D Parks and Recreation Plan and one representing a consensus of the community's ideas from the workshop. These plans would be brought back to community in October for approval.

Staff developed the two master plan options and presented them at the October community meeting. Community members had reservations about any sporting field, especially a ball field, being located in the park. They expressed concerns about traffic, noise and people coming from outside their neighborhood to use the park. Community members preferred a soccer field over a ball field. Staff explained to community members that this park was being developed in conjunction with Machado Dairy Park and that consideration had to be given to the sporting facilities within East Franklin as a whole. The community had already chosen a master plan for Machado Dairy that eliminated a ball field which means one less ball field for the East Franklin area. Staff indicated that losing one field may have a negligible affect on the amount of ball fields available for organized sports, but eliminating two would have a dramatic affect, therefore staff had developed a compromise plan for the Master Plan Option 2 for Quail Ridge Park and Machado Dairy Park by placing a soccer field at Machado Dairy and a ball field at Quail Ridge. Staff showed attendees that the site configuration at Machado Dairy Park made it difficult to locate a large ball field there and maintain a usable open space. Attendees then endorsed master plan option 2 over master plan option 1 unanimously.

The Quail Ridge Master Plan Option 1 (Attachment F) is based on the EGCSO Parks and Recreation Master Plan consists of the following features:

- a) Playground – The playground design will feature equipment for two to five year old children and five to 12 year old children. The play equipment shall include modular climbing structures, swings, slides, spring toys, movement toys and sand play.
- b) Picnic Area – The master plan includes a small picnic area that is centrally located near the play area, restrooms, parking lot and a small open space. The picnic area will include a shade structure, and six picnic benches.
- c) Sporting Facilities – The master plan includes a number of facilities that serve the needs of organized sports. There is a large ball field, and a full size soccer field. Backstops, bleaches dugouts, and a large paved area are provided for the ball field.
- d) Basketball Court – (2) half sized basketball court is to be located in a highly visible area.
- e) Tennis Courts – (2) tennis courts are provided.

The Quail Ridge Master Plan Option 2 (Attachment G) is based on the vignettes produced by participants at the workshop. Community members wanted less organized sporting facilities, larger picnic and play areas and more elements that can be used by people of different age groups such as walking trails, and large open space for informal games. This plan consists of the following features

- a) Larger Playground – The playground design will feature an area for two to five year old children, five to 12 year old children and a small water play area. The playground design will include large modular climbing structures, swings, slides, sculptured elements, climbing boulders, movement toys, sand play, a small water element and small shade structures.
- b) Picnic Area – This master plan shows an enlarged picnic area that is centrally located near the play area, restrooms, parking lot and a large open space where people can set up a variety of games. The picnic area will have facilities such as barbecues, a medium pavilion type shade shelter, smaller shade structures, and a total of twelve picnic benches. Some benches will incorporate game tables.
- c) Walking/Jogging Path – The plans feature a continuous jogging path that is approximately 4/10 of a mile in length that circumnavigates the park. The all weather surface will be of a material that provides more impact attenuation than concrete, thus reducing possible injuries to runners. This path will be in addition to the 10 foot and six foot wide paths that will facilitate standard pedestrian traffic and maintenance vehicles.
- d) Adult Fitness Area – An adult fitness station is provided to compliment the jogging trail. This fitness station provides a variety of fitness equipment that is more like that found in a gym than the traditional par course type equipment. The equipment can provide for a full body workout at different levels. This equipment is specially designed for outdoor use.
- e) Sporting Facilities – The community wanted to eliminate at least one of the sports fields and replace it with a large non-programmed open space that could used for a variety of games. This master plan shows a large ball field complete with bleachers, backstop and dugout and small shade structures
- f) Basketball Court – (2) half sized basketball court is to be located in a highly visible area.
- g) Tennis Courts – (2) tennis courts are provided.

All the park designs incorporate many design features that will make it aesthetically pleasant, which include mounding, a varied planting scheme, including grasses, ground covers and flowering shrubs, large shade trees, colorful shade structures, play equipment, and accent paving where indicated. The options chosen by the community incorporate both active and passive recreation. The diversity of park elements meets the needs of all users, regardless of age, and will serve the community for generations.

Costs and Financing

Cost estimation at the master plan stage establishes a budget for the project, based only on the conceptual plan. Costs are preliminary, as the final details of the plan are resolved during design development and construction documentation.

The estimates discussed are based on the park master plans ;

	Option 1	Option 2
Machado Dairy Master Plan	\$2,400,000	\$2,600,000
East Meadows Master Plan	\$ 750,000	No Option
Quail Ridge Master Plan	\$2,400,000	\$2,600,000

The East Franklin Public Facility Financing Plan (PFFP) identifies \$1.97 million of funds available for Machado Dairy Park, therefore, the master plan cost estimate exceeds the PFFP fund by approximately \$400,000 to \$600,000 depending on the master plan adopted. The PFFP allocates \$520,000 for East Meadows Park which the master plan cost estimate exceeds by \$240,000. In addition, the master plan cost estimate for Quail Ridge exceeds the PFFP a fund by \$450,000 to \$650,000 depending on the master plan adopted. The main difference between the PFFP funding and the master plan cost estimates for these parks is attributable to the significant increases in construction costs and associated water and drainage fees since the development of the PFFP.

There are also additional costs that are attributable to the inclusion of park elements that are above and beyond those included in the original EGCS D Parks and Recreation Master. These elements were included in the Master Plan Options which were favored by the community. Staff presented the financing information at the community meetings and outlined funding options the Board can consider in addition to the PFFP funds:

- East Franklin Lighting and Landscape Assessment
- Debt Financing
- East Franklin Benefit Zone reserves
- Park Capital Facilities reserves

Staff and the meeting participants discussed the additional elements, the costing implications and the possibility of eliminating or phasing some of the elements. Generally the participants wanted all the elements included, but recognized that more community input would be appropriate to see which elements were favored over others. This resulted in staff developing an online voting form (Attachment F). The form allowed residents to rank four elements as follows: 4 = extremely high value, 3 = high value, 2 = somewhat valued and 1 = low value.

A total of 25 responses were received and Table 1 shows the average ranking of the additional elements from highest to lowest value for Machado Dairy Park (responses for Quail Ridge are still being received and tabulated at the time of this report. Of those who voted, 24 were in favor of Master Plan option 2.

Table 1 – Machado Dairy Park Extra Element Value Ranking

Extra Element	Value Ranking
Oversize Playground/Sprayground	3.44
Walking Trail	3.12
Large Picnic Pavilion	2.72
Adult Fitness	2.24

Staff has examined available funding for East Franklin park construction and identified \$19,872,622 in existing funds, as shown in the East Franklin Park Development Plan (See the Approval of Morse Community Park Master Plan Staff Report). Funding is available to construct Machado Dairy park site, East Meadow park site, and Quail Ridge park site with additional elements as requested by the community.

Should the Board approve the master plans with the additional elements, staff would provide detailed information on funding options when bids are awarded in spring 2006 and exact costs are known.

Summary

The Board's decision to conduct community outreach for the development of master plans for Machado Dairy Park, East Meadows Park and Quail Ridge Park has been very well received. This effort has strengthened the CSD bond with the community and allowed residents to take ownership of the process.

The consensus is that the Machado Dairy Master Plan Option 2, East Meadows Master Plan and Quail Ridge Park Master Plan Option 2 are not only supported by the community but highly desired.

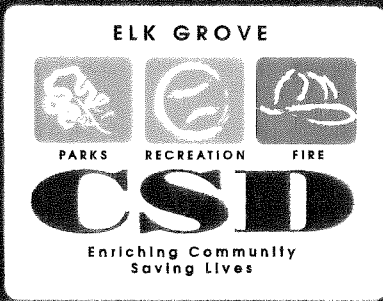
Staff will bring the master plans to the Board for approval on November 15, 2005. This will ensure the park plans can be completed in time for spring 2006 bidding, and initiate construction in summer 2006.

Should you have any questions on this report, please contact me before the meeting.

Respectfully Submitted,



Sue Wise, Administrator
Department of Parks and Recreation



Community Services District
Parks & Recreation Department
8820 Elk Grove Blvd., Ste. 3
Elk Grove CA 95624

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Your Parks!

2 New Parks In
Your Community!
See
Reverse

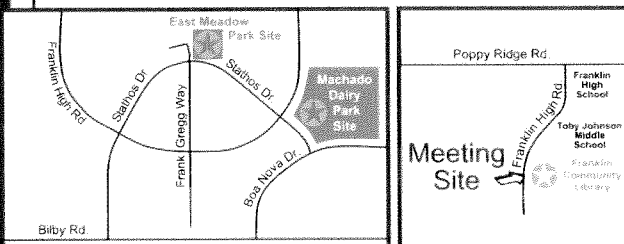


Community OUTREACH

Design Workshops for Machado Dairy Park Site and East Meadow Park Site

Join your neighbors and CSD staff to discuss the master plan for these parks. Machado Dairy park site is a 10-acre park, located at Stathos Drive and Franklin High Drive in East Franklin. East Meadow park site is a 1.5-acre park, located at Stathos Drive and Frank Gregg Way in East Franklin. Construction is scheduled to start in 2006.

The CSD is planning two design workshops. The first meeting is for the community to discuss and generate ideas for the design of both parks. Staff will develop a final master plan based on these ideas, which will be presented at the second meeting. Your input is important. If you are unable to attend the meetings, please visit the CSD website and provide your comments at www.egcsd.ca.gov.



Design Workshops - Both Parks Discussed Together

Meeting #1 - Initial Park Design

Tuesday, August 23, 2005 7:00 pm

Meeting #2 - Present Final Park Design

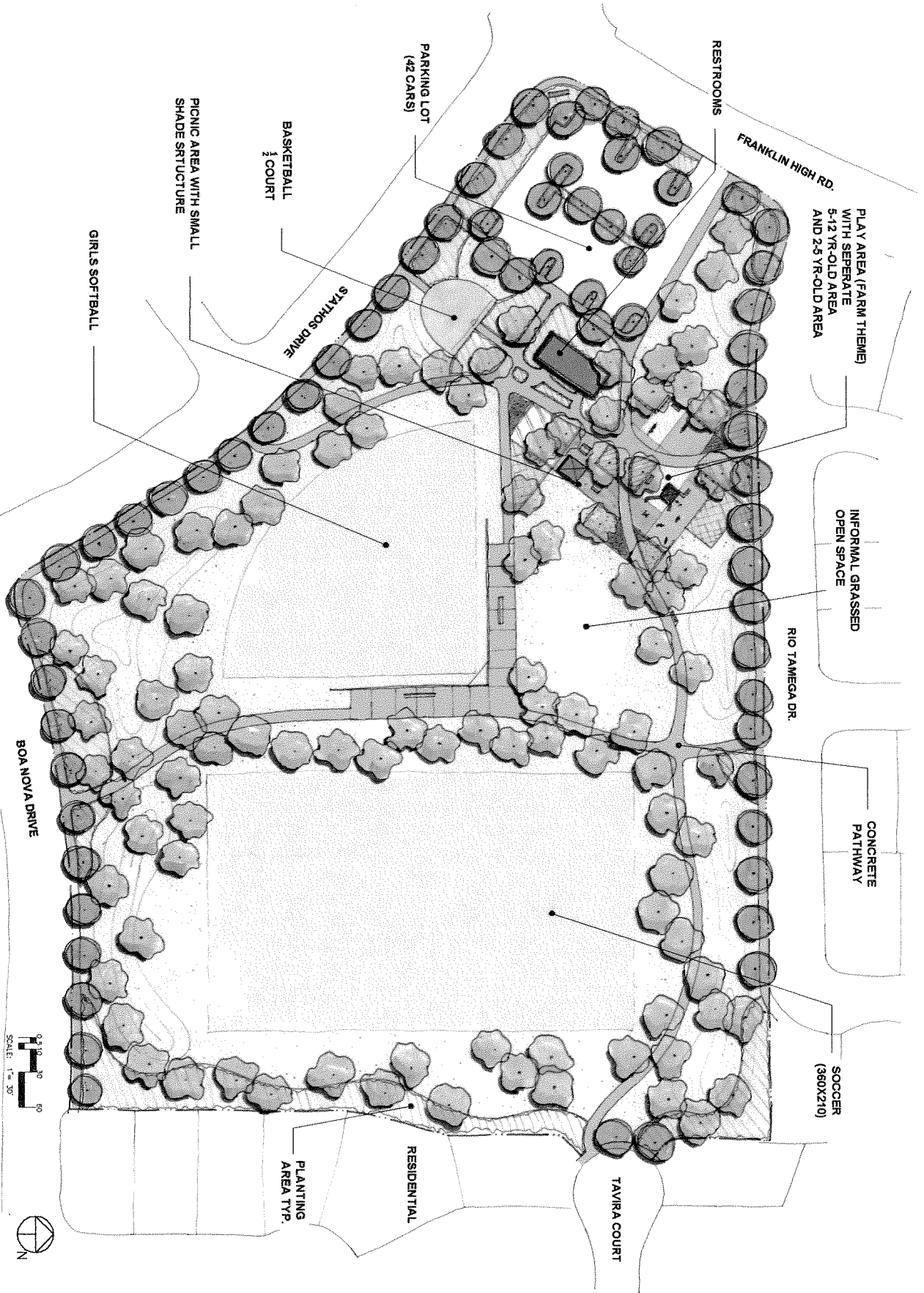
Thursday, September 22, 2005 7:00 pm

Meeting Location: Franklin Community Library
10055 Franklin High Road, Elk Grove, CA 95757

Questions? Contact Fred Bremner or Paul Mewton at (916) 405-5300

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Attachment A

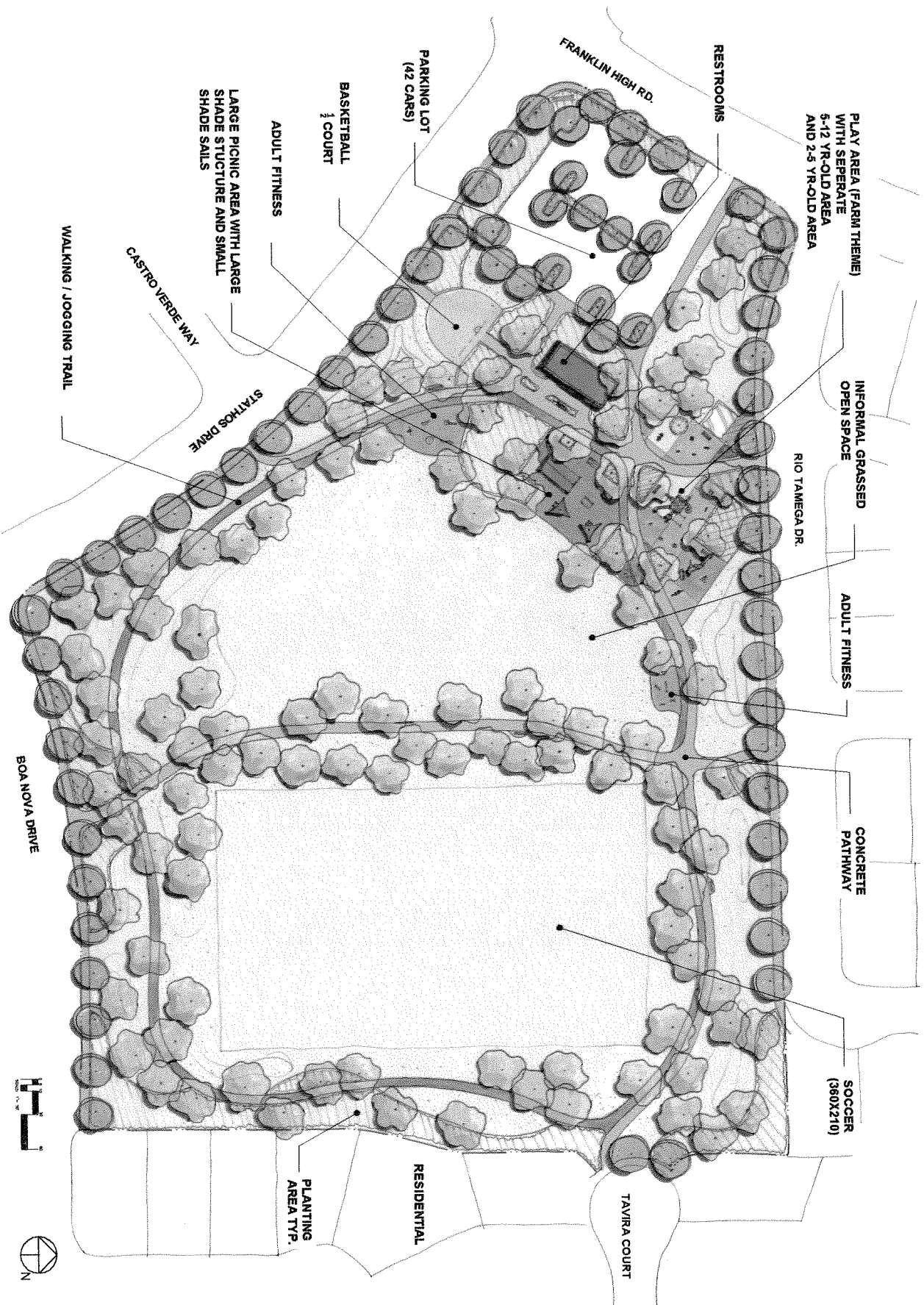


Machado Dairy Park Master Plan Option 1

Elk Grove Community Services - Department of Parks & Recreation September 2005

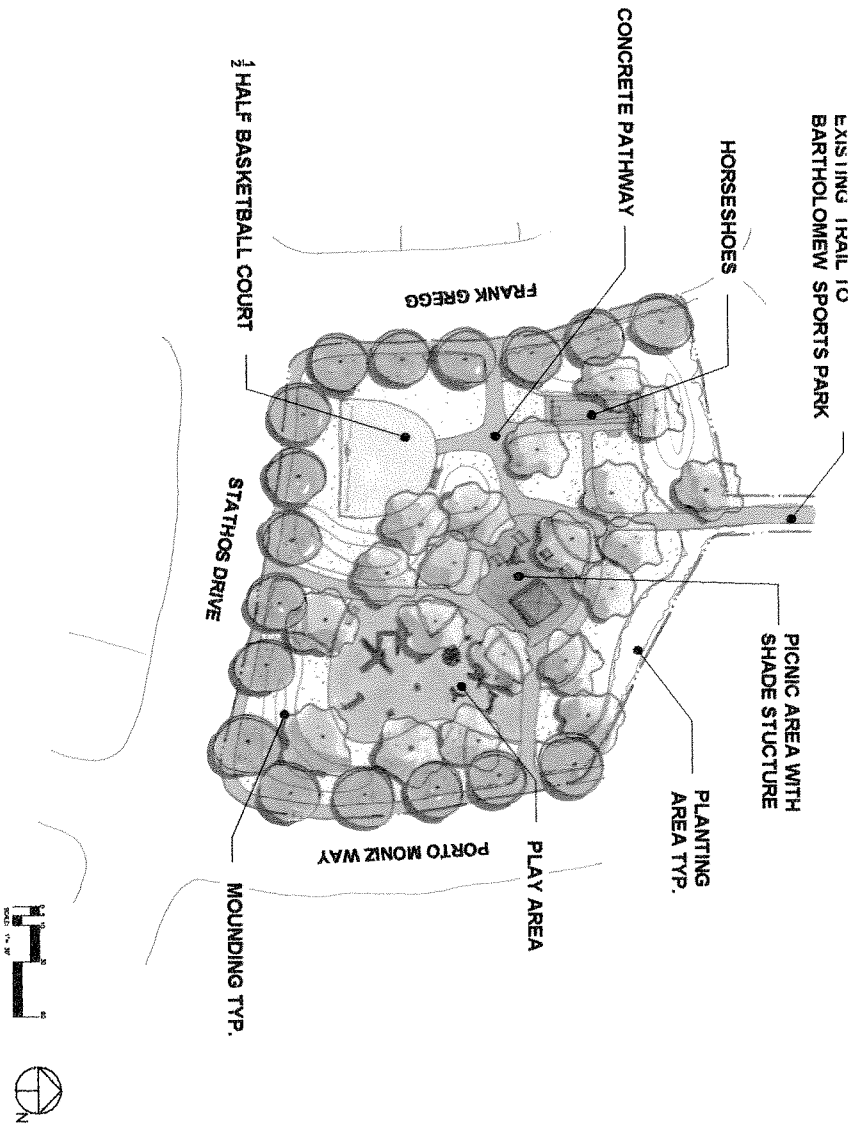
Attachment

B



Machado Dairy Park Master Plan Option 2

Elk Grove Community Services - Department of Parks & Recreation September 2005



East Meadows Park

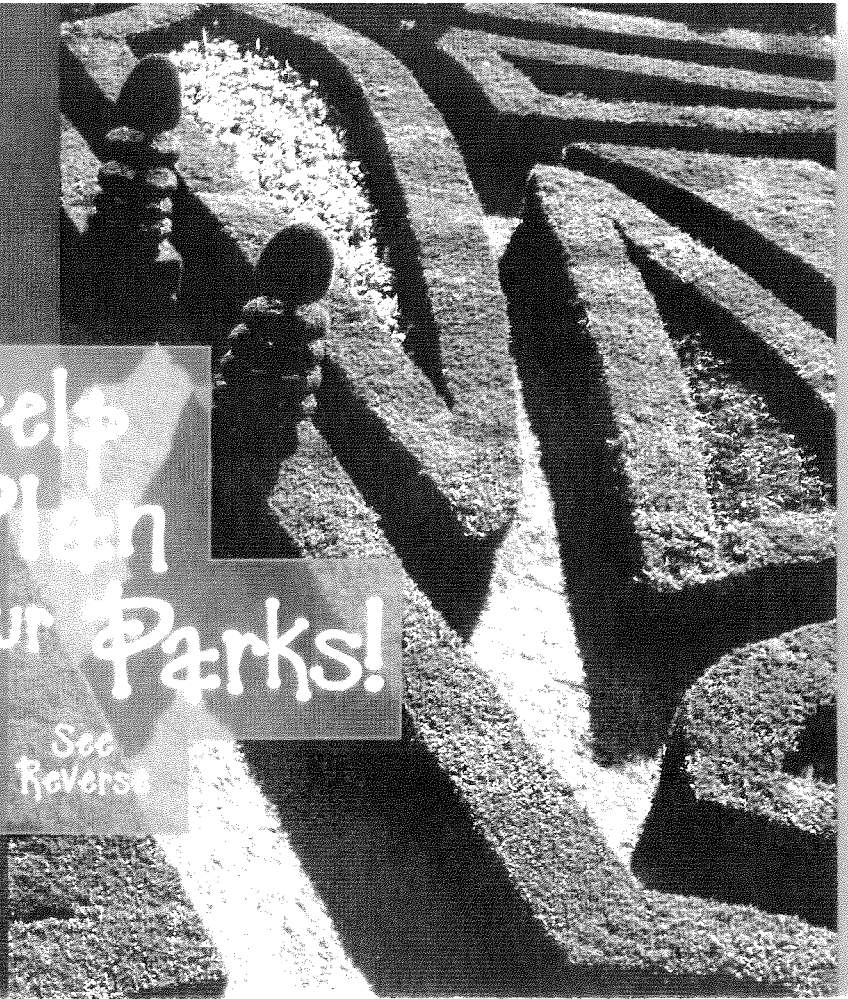
Elk Grove Community Services - Department of Parks & Recreation September 2005



Community Services District
Parks & Recreation Department
8820 Elk Grove Blvd., Ste. 3
Elk Grove CA 95624

Help
Plan
Your Parks!

See
Reverse



Community

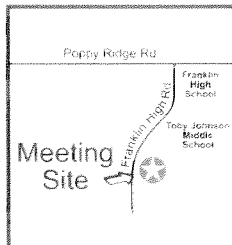
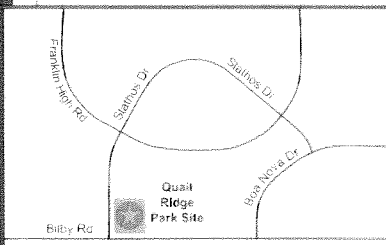
OUTREACH

Design Workshops for Quail Ridge Park Site

Join your neighbors and CSD staff to design the master plan for the **Quail Ridge park site**. This 10-acre park is located at Stathos Drive and Bilby Road in East Franklin. Construction is scheduled to start in 2006.

The CSD is planning two design workshops. The first meeting is for the community to discuss and generate ideas for the design of the park. Staff will develop a final master plan based on these ideas, which will be presented at the second meeting. Your input is important. If you are unable to attend the meetings, please visit the CSD website and provide your comments at www.egcsd.ca.gov.

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Design Workshops

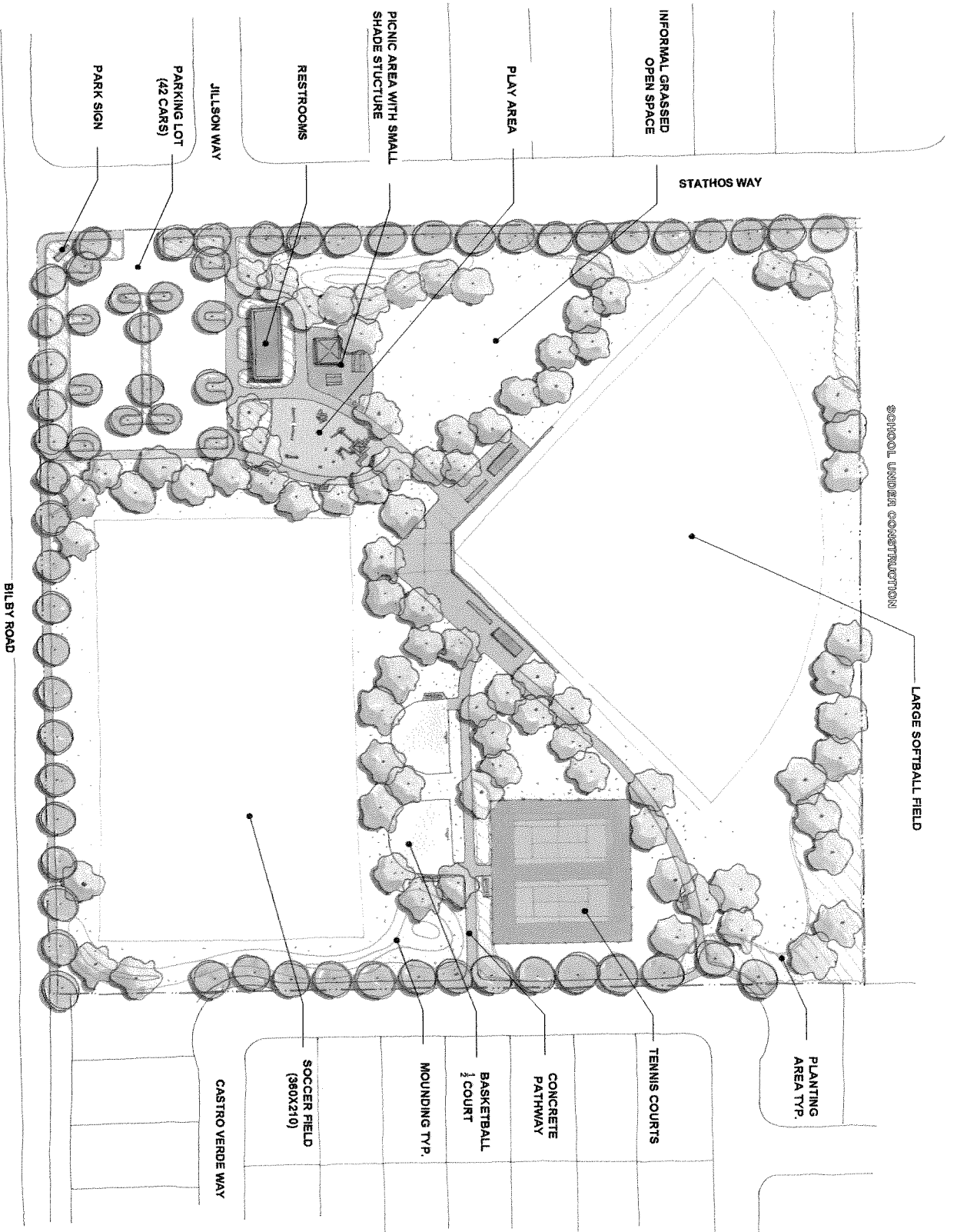
Meeting #1 - Initial Park Design
Thursday, September 15, 2005 7:00 pm

Meeting #2 - Present Final Park Design
Thursday, October 13, 2005 7:00 pm

Meeting Location: Franklin Community Library
10055 Franklin High Road, Elk Grove, CA 95757

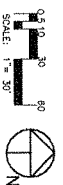
Questions? Contact Fred Bremner or Paul Newton at (916) 405-5300

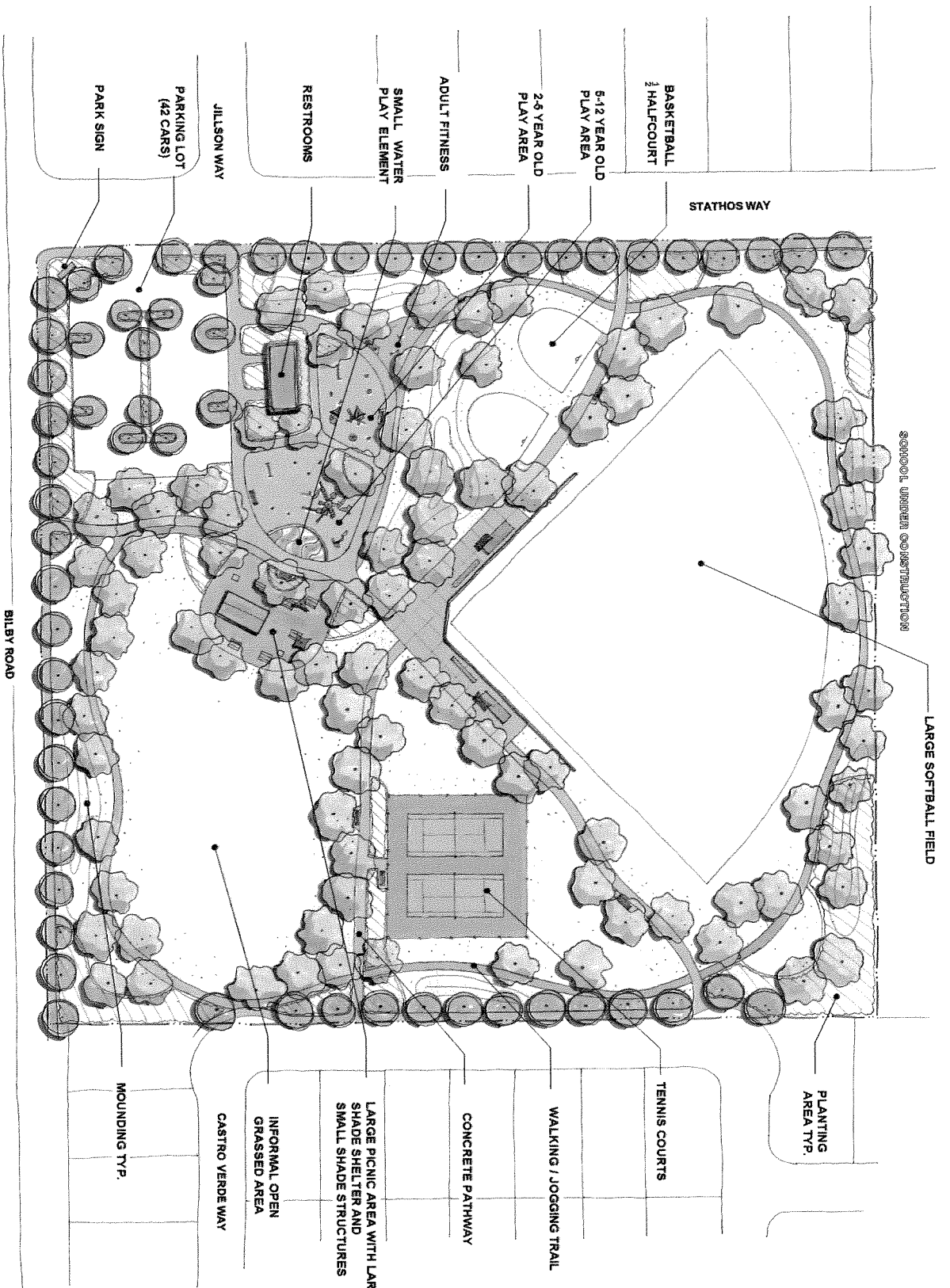
Attachment E



Quail Ridge Master Plan Option # 1

Elk Grove Community Services - Department of Parks & Recreation October 2005





Quail Ridge Master Plan Option # 2

Elk Grove Community Services - Department of Parks & Recreation October 2005

